



March 10, 2024 – 9:00 a.m.

Meeting of the Northport Village Corporation Board of Overseers

This is a hybrid meeting – in person* in the Community Room of Community Hall, 813 Shore Road, Northport, ME and virtually at:

<https://us02web.zoom.us/j/83323257818?pwd=VTJaOFZPVXZwWVVJUUnRqckVONmVQdz09>

*This is a business meeting conducted in public; it is not a public meeting. An opportunity for comments from members of the public is provided before the business meeting begins and end of the meeting. Unless a question from the public can be answered definitively and very briefly, the Board usually does not engage in a dialog with a commenter. If the speaker addresses an item on the Board's agenda, the Board's consideration at that time may respond to the speaker's comments. When recognized, a commenter should state their name and Village address and make their point briefly. Depending on the number of public members who wish to address the Board and the length of the Board's agenda, the presiding officer may establish a time limit for speakers. Agenda items may be taken out of order to accommodate guests. **Remote participants will not be admitted to the meeting unless the participant's name is identifiable.**

Meeting Agenda

- Comments by members of the public.
- Call to order business meeting.
- Agenda review.

Action Items and Reports

- Approval of February 11, 2024 meeting minutes.* (*Action*)
- President's Report
 - Bayside Arts Request for Community Hall use for summer 2024 and for use of the basketball court for a community dance from 5 p.m.-10 p.m. on July 26, 2024.* (*Action*)
- Treasurer's Report*
- Village Agent Report*
- Office Manager's Report*
 - Recommendation to approve using the INFORME service at no cost to the NVC to accept credit card payment of NVC fees.* (*Action*)
- Tree Warden/Committee*
 - Recommendation to approve Hawkes Tree Service proposals to treat various NVC trees for Brown Tail Moth and Emerald Ash Borer for a total of \$3,951.00, as follows: Proposal 1584 for Brown Tail Moth, Bayview Park (\$315); Proposal 2714 for Brown Tail Moth, Blaisdell Park (\$1,026); Proposal 2715 for Brown Tail Moth, Auditorium Park (\$954); Proposal 1582 for Emerald Ash Borer, Blaisdell Park (\$360); and Proposal 1583 for Emerald Ash Borer, Broadway (\$1,296).
- Technology Officer*
 - Review and recommendation to approve an Acceptable Use Policy for IT.
- Personnel Committee
- Utilities Committee
- Town Liaison
- Infrastructure Committee*

Other Committee Reports/business (as needed. None reported as of agenda publication.)

- Other business
- Comments by members of the public
- Executive Session for personnel matters pursuant to 1 M.R.S.A. §405(6)(A)
- Report out of Executive Session
- Adjourn.

Warrants: reminder to Overseers to review and approve February warrants sent electronically for your review and available at the meeting for signature by those present.

*Written materials submitted.

- Draft February 2024 Overseer Meeting Minutes
- Bayside Arts request for Community Hall use for summer 2024
- Treasurer's Report
- March 2024 Village Agent Report
- March 2024 Office Manager Report (includes bank balances and financial reports)
- Hawkes Tree Service Proposals 1584, 2714, 2715, 1582, 1583
- Proposed Acceptable Use Policy for IT
- Infrastructure Committee meeting notes and working sheet

**Northport Village Corporation
Draft Minutes of the Board of Overseers Meeting
Sunday, February 11, 2024**

Overseers, Officers and Staff present: Celine Bewsher (via Zoom); Brady Brim-DeForest (via Zoom); Fred Lincoln; Vicky Matthews; Judy Metcalf (via Zoom); Michael Tirrell (via Zoom); Jeffrey Wilt; President, Janae Novotny; Clerk, Maureen (Beanie) Einstein (via Zoom), Office Manager, Trish Parker and Village Agent, Bill Paige.

Public Comments:

Sid Block (16 Bay Street) – Spoke in favor of the Board approving several of the Bay Street property owners *Application for Public Access to NVC Property* for seawall repairs. He requested that this previously used access over the past years again be allowed with the understanding that the access be appropriately restored after completion of the work.

He also stated he hoped the NVC will support his request that the Town of Northport not cooperate with the City of Belfast in the City’s attempt to use Northport town property in Belfast’s misuse of eminent domain concerning Nordic Aquafarms.

Dan Webster (670 Shore Road) – The attachment referenced in the Infrastructure Report was missing and was not available to the public prior to the Overseers meeting. Dan W. requested that, in the future, any attachments for the meeting be distributed prior to the meeting for public review.

Rachael Rosa (Auditorium Park) – As part of the Office Manager’s Report would like clarification of what account numbers represent.

Business Meeting called to order at 9:14 a.m.

Approval of the Minutes of the January 14, 2024 Overseers Meeting

Janae N. asked if there were any questions or comments on the minutes of the January 14, 2024 meeting of the Board of Overseers.

Jeffrey W. moved, seconded by Fred L., to approve the minutes of the January 14, 2024 meeting. Voted – Unanimous.

President’s Report – Janae Novotny

Janae N. said that Sid Block’s request concerning Nordic Aquafarms and the Town of Northport was item was not part of the Board’s Agenda for this meeting and will not be acted upon. Anyone wishing to support his request, should do so individually through email or attendance at the Town meeting, as a property owner not as an Overseer or Officer.

Request by Rick Fischer, contractor who did most recent repair/removal on the Butters Cottage in Auditorium Park, for return of the \$20,000 deposit paid to the Village: Bill P. and Janae N. have inspected the area in Merithew Square. Bill P. recommended withholding \$10,000 until the spring when the grass can be reseeded, covered with hay and any other needed work can be done to restore to its original state prior to the construction.

Jeffrey W. made a motion, seconded by Judy M., that NVC return a partial refund of the \$20,000 in the amount of \$10,000. The remaining \$10,000 be held until work is done in the spring to restore the area to its previous condition. Discussion ensued. Voted – Unanimous.

Treasurer's Report – Wendy Huntoon

Wendy H. referred the Overseers to her written report and attached financials circulated prior to the meeting.

2021 Audit – They have identified some errors in the Annual Report that reflected the 2021 Budget. The auditors are aware of these typos. 2020 Audit – Making good progress on the 2020 Audit; the auditors still have a few questions.

The main item on her Treasurer's agenda was setting 2025 Budget Development Workshops. After discussion, it was determined there would be a majority of the Overseers in attendance at the proposed dates for one-hour long workshops, and the dates were set as follows:

- Meeting 1: 2/17 at 9:00 a.m.
- Meeting 2: 3/16 at 9:00 a.m.
- Meeting 3: 4/27 at 9:00 a.m.
- Meeting 4: TBD

Village Agent Report – Bill Paige

Consideration of Bay Street property owners *Application for Access to NVC Property* for seawall repairs.

Bill P. has had meetings with the contractor for the project, Paul Bernacki, representing the owners on Bay Street that need their seawalls repaired. The contractor for the property owners has been extremely difficult to work with and argumentative. The storm water drain/outfall in Bayview Park was designed by engineers in cooperation with the Town in the late 1980's-early 1990's as part of the project to get rid of ditches as storm drains. Before receiving this application, we were in the process of working on storm drain improvements. After doing his due diligence, Bill P. is recommending approval of the property owners Application with their contractor repairing the outfall area to gain temporary access to the beach. Repairs to that area, as a stopgap, would ensure the passage of equipment to access the seawalls.

Fred L., made a motion, seconded by Judy M., that the NVC Board of Overseers approve the *Application for Use of Access to Village Property* submitted by Charlene Kelly, Carl and Colleen Oberg, Claudia and Paul Andrews, Dawn and John Beaver, Alice Meador and Sid and Martha Block for construction activity on the area adjacent to the white fence at 4 Bay Street (Oberg's property) with the following conditions:

- 1. Contractor's Certificate of Liability.**
- 2. Completion date no later than May 15, 2024;**
- 3. Execution of the Indemnification & License Agreement between NVC and the property owners, signed by the Contractor and each Applicant; and**
- 4. Submittal of a refundable damage security deposit of \$20,000.00.**

Discussion ensued. Vicky M. stated that Sid Block's participation should be clarified. **Voted – Unanimous.**

Sharlene Kelly, speaking on behalf of the property owners on Bay Street, thanked Bill P. for his considerable patience and time regarding seeing their application through completion and dealing with their Contractor.

Bill P. ordered a new AED, which is in place and easily accessible, downstairs in the Community Hall.

Overseers wondered if AED Certification is needed to use the AED. Bill P. noted that upon turning on the AED, it is followed by a step- by- step audio on its use. AED's are placed in public areas for public use; no pre-certification is required. Vicky M. will look into additional training in use of the AED for villagers, and the cost of AED/CPR certification for interested community members.

Officer Manager's Report – Trish Parker

Trish P. referred the Overseers to her written report circulated prior to the meeting.

Recommendation to approve the agreement with Shannon Blaisdell for technology support, including all of the three scope of work and cost options.

Vicky M. moved, seconded by Brady B., to approve the agreement with Shannon Blaisdell for technology support. Voted – Unanimous.

Utilities – Jeffrey Wilt

Recommendation to approve the 2024 Sewer Department and 2024 Water Department Budget.

Jeffrey W. moved, seconded by Brady B., to approve the 2024 Sewer Department Budget. Voted – Unanimous.

The 2024 Budget reflects an overall increase of \$10,000 over the 2023 budget with a sewer rate of \$373.00 per trimester, an increase of \$13.00 from \$360.00 per trimester. The budget reflects the cost of ore frequent sludge removal, the full year cost of the Superintendent and our receipt of a \$45,00 fiscal sustainability grant.

Jeffrey W. moved, seconded by Fred L., to approve the 2024 Water Department Budget. Voted – Unanimous.

Any increase in water fees must be approved by the PUC. Belfast has increased purchase price of their water 30%; the Water Department 2024 budget reflects an expected fee increase of 15 % later in the year, pending PUC approval.

Recommendation to approve expenditure not to exceed \$10,000 to replace the NVC main water meter in Belfast.

As noted on the published agenda, this motion assumes replacing current 4" pipe main installed in the 1990's with a 6" pipe as recommended by Belfast Fire Department, Northport Fire Department, Belfast Water Department, NVC Utilities Superintendent and Village Agent. Proposed cost is \$8442.00. This is an emergency order. Current water meter is not working and cannot be repaired. Source of funds: NVC Water Department reserves.

Jeffrey W. moved, seconded by Brady B., to approve expenditure, not to exceed, \$10,000, to replace the NVC main water meter in Belfast. Voted – Unanimous

Town Liaison – Jeffrey W. – No report

Infrastructure Report – Celine Bewsher

Celine B. referred the Overseers to her written report, with attachments, circulated prior to the meeting. Celine B. felt it was extremely important that the Overseers start a dialogue with the Town of Northport about how climate resiliency grant funds are allocated between Bayside and the Town, and the allocation of required matching fund responsibilities is equitable. Celine B. would like this conversation to begin as soon as possible. Jeffrey W., as NVC's Town Liaison, will begin the process

by talking with Northport's Select Board about a joint meeting with the Board of Overseers, as soon as can be arranged.

Public Comments

Rachel Rosa (Auditorium Park) – In the future, could the budgets be formatted in a single page. Regarding, the Infrastructure timeline, the bottom of Clinton Avenue is not mentioned on the priority list.

Adjournment

President Janae N. adjourned the meeting at 10:39 a.m.

DRAFT

813 Shore Road
Northport, Maine 04849

NORTHPORT VILLAGE CORPORATION

Phone: (207) 338-0751
Fax: (207) 338-0795
Email: nvcmaine@gmail.com

COMMUNITY HALL RESERVATION REQUEST

Today's Date: 01/31/2024 Purpose of Rental: BAYSIDE ARTS
2024 PROGRAMS
Name: JOHN WOOLSEY
Address: 37 GEORGE ST WINTER!
City State Zip: BAYSIDE 225 RACE ST #300
Phone: 215-805-6090 PHILADELPHIA PA 19106
JOHN@JBWOOLSEY.COM

Bayside Resident? Y N

Insurance Required? Y N

Use of Kitchen? Y N

BAYSIDE ARTS HAS A POLICY COVERING ALL COMMUNITY ACTIVITIES, YEARLY

Dates requested: SEE ATTACHED LIST

_____ Circle one: M T W T F S S Time: _____

_____ Circle one: M T W T F S S Time: _____

Total Hours Requested: X \$15.00 = Total Due: \$ EXEMPT

100% of rental payment is due within 7 days after Overseers approval.

Received from: _____ \$ _____ deposit for the above reservation;

_____ Date: _____
Authorized Signature

BAYSIDE ARTS**Community Hall Reservation Requests, 2024**

DATE	TIME	FOR:
July 2, Tue.	1-10 pm	Set up set and lights; Noah Fishman and friends show
July 3, Wed.	10 am – 1 pm	Strike set
Family Programs (organized by Jess Cohen)		
July 9 Tue	5-10 pm	Family film night
July 16 Tue	5-10 pm	Family film night
July 23 Tue	5-10 pm	Family film night
July 30 Tue	1-10 pm	Family live entertainer; set up tech; leave up for talent show dress rehearsal the next day
July 13 Sat	5-10 pm	Talk by TV producer Jeremy Carver
July 21 Sun	5-10 pm	Films by Henry Spritz
July 26, Fri	5-10 pm	Rain location for Bayside Community Dance
Aug 3, Sat	5-10 pm	Architecture talk by Carlos Martínez-Flórez
Aug. 4, Sun	9-1 pm	Set up set and lights for talent show
Aug. 4, Sun	1-5 pm	Bayside's Got Talent rehearsal
Aug. 5, Mon	1-5 pm	Bayside's Got Talent dress rehearsal
Aug. 6, Tue	5-10 pm	Bayside's Got Talent performance
Aug. 7, Wed	1-4 pm	Strike set and lights
Bayside's Got Talent (talent show, directed by Nate Cohen)		
Jul. 17, Wed	1-5 pm	Auditions
Jul. 24 Wed	1-5 pm	Rehearsal
Jul. 31 Wed	5-10 pm	Set up tech; dress rehearsal
Aug. 3 Sat	5-10 pm	Performance
Aug. 4 Sun	9 am – 12 pm	Strike set
Aug. 9, Fri	1-5 pm	John Woolsey Art Sale for charity
Aug. 9, Fri	5-10 pm	John Woolsey art talk
Aug. 17, Sat.	1-10 pm	Install set and lights; Ali Webb jazz performance
Aug. 18, Sun	10 - am- 1 pm	Strike set and lights
Aug. 23 Fri	5-10 pm	The Lake Trio performance
Aug. 24 Sat	9 am – 12 pm	Strike set, lights, sound for season

*Written materials submitted.

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- Infrastructure Committee meeting notes and working sheet

Treasurer's Report
3/10/2024

- Warrants
 - February warrants were provided in advance by the Office Manager.
 - Bank Statements through February 2024 will be available in the office after March 11, 2024.
 - Bank balances are provided separately by the Office Manager.
- Financial Reports and Information
 - Three separate QBO files have been established separating the GLs for General, Sewer and Water.
 - Work is progressing on getting the accounts set up and the initial 2024 information entered the QBO file for each account.
 - Monthly reports will be provided once January information has been completely entered and reviews.
 - Combined General, Sewer and Water QBO account will remain active until after the 2023 audit has been completed.
 - Updated 2023 Statement of Activity will be provided once outstanding corrections have been made.
- Payroll
 - Office manager put together a summary of the total payroll for 2023.
 - Information was reviewed by the Office Manager, President, and Treasurer.
 - Payroll information was compared with QBO information with errors and corrections noted.
- Audit
 - See separate Audit Committee report on updated status for the 2021 audit.
 - NVC office is beginning the preparations for the 2022 audit, with the week of June 10th tentatively scheduled as the start date for the audit.
 - Journal entries from the 2021 audit will be entered by the accountant once the 2021 audit has been completed.
- 2025 Budget Planning
 - First 2025 budget planning meeting took place in February with the initial budget reviewed and outstanding items identified.
 - Upcoming Meetings:
 - Meeting 2: 3/16 9:00 am
 - Meeting 3: 4/27 9:00 am
 - Meeting 4: TBD
 - Meeting 2 will focus on infrastructure and capital infrastructure planning and budgeting.

Audit Committee Report
2021 Audit

Draft 2021 audit, attached for review by the Overseers, was provided by Purdy Powers and provided to the Audit committee for review.

The 2021 audit notes three deficiencies in internal control that are considered significant deficiencies. The financial statements list the concerns in detail and are summarized below. Additional detail, including the draft management response are included in the draft financial statement itself. Time will be provided during the Overseers meeting to review and answer any questions regarding addressing these deficiencies and correct them in future years.

Item 2021 - 001 Lack of Approval of General Journal Entries

Condition: While reviewing accounting general journal entry postings we noted that the Corporation does not have a process of review and approval of these entries before they are posted to the accounting records.

Item 2021 - 002: Timely Reconciliation of the Corporation's Accounting Records

Condition and Context: A significant effort was required to reconcile accounts. The failure to accurately and timely account for the financial activities of the Corporation appears to be due to turnover of bookkeepers and corrupted accounting software in the prior year. This resulted in issues with and untimely reconciliation of certain accounts.

Item 2021 - 003: Note Payable Covenant

Condition and Context: During our tests of compliance, we noted the Corporation has not complied with a covenant as required by a note payable.

**Northport Village Corporation
Village Agent Report
March 10, 2024 Board of Overseers Meeting**

Recent activities

- Wharf/float: Talked with Islesboro Marine and learned that they have a barge and pile driving capability. They do not have a marine engineer on staff, although they have an engineer they consult with. Sent them our most recent engineer's report regarding the wharf.
- Continuing to assess and consider improvement of Bayview Park storm - drain/outfall adjacent to Oberg's property. Because of abundance of heavy rains the last couple of years and severity of winter storms hitting at high tide, the storm drain/outfall needs help. Any of the fixes I have thought about must be consistent with recommendations we expect from the engineer hired by the Town to assess shoreline erosion. Whatever plans the Village decides on, I recommend restricting the area to storm drain/outfall purposes and no longer allow public access for construction on shoreline cottages.
- Researching various costs for 2025 budget planning.
- Attended Infrastructure Committee meeting.

Parks

- Ruggles Park playground. Playground needs more chips – in addition to what we recently put down. The cedar chips used on the playground are made in Canada. Not practical to buy them directly; we must purchase through a 3rd party. Need to fill areas under swings with crusher dust. Will be done in spring.
- Ruggles Park: Looking into removing rotten stumps at some point in the future.
- Bayview Park and Auditorium Park: We lost some shoreline embankment at the bottom of these parks. A soils engineer will assess possible stabilization as part of climate resiliency grant. See Infrastructure Committee report and grant application activities.
- All parks: Park benches need to be repositioned (close to existing locations) because they have settled. May need to fill holes when they are repositioned.

Wharf, floats and Ruggles Park seawall

- Wharf: Still waiting for Prock Marine to schedule routine maintenance.
- Signage: Boat float and fishing signs have been ordered.
- Dock Building: Looking tired. Needs scraping and new paint.
- Dock/causeway-these repairs will be addressed in the spring:
 - Lost more fiberglass coating on the fender pilings.
 - Some dock planking pulled up. Nails showing. May need longer fasteners now.
 - One fender piling on the boat float side of the dock is loose and needs to be tightened.
 - Waves pulled up a 4x4 dock cap by the lifeguard chair; needs to be reset.

- The Water Department's water pipe running under the dock is broken and need to be replaced.
- Railing on south side of the causeway was loosened and needs repair.
- Rocks at end of causeway need to be reset and washed away gravel replaced.
- On south side of causeway, waves washed away grass and loam; new loam and grass seed needed.
- More crushed stone needed on walkway to replace what was washed away.
- Current high tides are reaching the level of the dock planking. The next major dock rebuild should raise the dock.
- Causeway/seawall/riprap behind treatment plant building to yacht club area: Most of the debris has been cleaned up; the rest will be cleaned up in spring.
- North shore: Waves washed out area behind the seawall where small watercraft are stored and washed out the boat ramp area. Anticipating future washouts this winter, will plan to wait until spring to fill in these areas.

Roads

- Sander and plow: We should plan to replace sander in 3 years. Plow should be replaced sooner.
- Property owner complaints about water runoff from village roads: Whenever I have an opportunity, I advise property owners building new structures or doing major remodels to build their foundations higher than the crest of the road grade to avoid flooding. Property owners who ignore this advice then complain that runoff from the road floods their property and they want the village to do something about it.

Miscellaneous

- **Needed electrical work**: Has been completed. As reported last month, original cost estimate increased by \$500. In addition, during recent power outages, discovered that none of the Community Hall emergency lights work, so replaced them all. The emergency lights replacement was not part of the original estimate. Total cost came in about \$1,000 more than the original estimate.
- Fence around the fire pond: The frost had picked up the concrete posts and the fence was falling over before the tree fell on it. Replacing the fence was on a "10-year plan" that was never funded. A temporary fix is no longer possible. The fence needs to be replaced as soon as possible for safety reasons. First estimate about \$20,000. I'm looking for another estimate.
- I continue to field calls from private contractors working throughout the Village on current and planned projects in the Village.
- I continue to deal with various villagers with issues they want addressed.

Village projects/needs on the near and far horizon with budget implications

- **Floats replacement**: It is still time to begin setting aside and saving money to replace the floats; they are starting to show their age.

Utilities

- Upgraded water meter has been installed at the vault.

- Usual tasks, including working with DigSafe on construction projects, including State work on Route 1.
- Started reading water meters.
- My cell phone: Plumbers have given my cell number to some owners, who call me at night and on weekends. My cell phone is also my personal phone. **If you have my number, do not give it out to anyone. The Village office phone is the right number to use for Village business.**

Submitted by Bill Paige, Village Agent.

Office Manager's Report
For February 2024
March 10, 2024

Action Item:

The Utilities Committee had a presentation from a representative from INFORME, which is a State of Maine sanctioned credit card service. This service would allow us to accept credit card payments online or in the office. There are no merchant fees for NVC, no set up fees, no cost at all. The fees are charged directly to the customer. If the customer chooses to use a credit card, they must agree to the fee. The fees effect our charges and we do not see the fee funds at all.

I recommend that the Overseers approve adding the INFORME service and start accepting credit cards.

I am sorry to report that our cleaning company, 5 Star Cleaners, has given us a 30-day end of service notice. This is due to being unable to find employees and health reasons. I will be looking for another company.

Shannon Blaisdell has started working on our Google Drive. We hope to have a working system soon.

I have been busy getting ready for the summer season with Watercraft Registration forms and Community Hall rental forms all printed and organized, so next year when there are questions as to how many applications, registration and funds collected, I will have that information at my fingertips. More office organization is being done daily, as I learn what will be needed for the office to run, provide information, and prepare for audits.

I have been continuing getting the new QuickBooks set up and organized.

It appears that Purdy Powers is finishing the 2021 audit. They have sent draft reports to the Treasurer, and I believe the audit will be complete in the next few days. We have set the 2022 audit to begin tentatively on June 10, 2024.

Bank Accounts Interest Earned

For February 2024:

General earned - \$657.28

Water earned. - \$425.04

Sewer earned. - \$259.85

Please find account balances attached.

Respectfully

Trish Parker - Office Manager

Please find attached:

Bank Account Balances Page

January 2024 Statement of Activity by Month separately for each department

2024 Budget vs Actual separately for each department

5 Star Cleaning LLC.

48 Smart rd. Belfast Me, 04915. 207-338-0023

DELIVERY NOTE



Deliver To

Attn: Trisha
Community hall
Northport Village
813 Shore Road
207-338-0751

Delivery # 102
Delivery Date 03/02/2024

DESCRIPTION	AMOUNT
Cleaning of down stairs office space for the month	0.00
***** IT IS WITH DEEP REGRETS THAT WE HAVE TO GIVE OUR 30 DAY NOTICE IN REGARDING THE CLEANING OF YOUR FACILITIES Do to health reasons *****	0.00
TOTAL	\$0.00

Accounts

Transfer

BUSINESS COMPLETE*9504 Quick peek

Available**\$30,000.00

Current\$30,000.00

BUSINESS COMPLETE*1771 Quick peek

Available**\$13,143.87

Current\$13,143.87

General Gov't Checking*2618 Quick peek

Available**\$13,557.63

Current\$13,557.63

General Gov't Money Market*4006 Quick peek

Available**\$11,006.18

Current\$11,006.18

General Gov't Sav - ICS B*9857 Quick peek

Available**\$256,274.97

Current\$247,570.27

General Gov't Sav - ICS T*9857 Quick peek

Available**\$256,274.97

Current\$8,704.70

Wastewater Checking*2620 Quick peek

Available**\$19,448.32

Current\$19,448.32

Wastewater Sav - ICS B*4739 Quick peek

Available**\$93,651.12

Current\$93,651.12

Wastewater Sav - ICS T*4739 Quick peek

Available**\$93,651.12

Current\$0.00

Water Checking*3143 Quick peek

Available**\$15,282.05

Current\$15,282.05

Water Sav - ICS B*4747 Quick peek

Available**\$159,418.97

Current\$159,418.97

Water Sav - ICS T*4747 Quick peek

Available**\$159,418.97

Current\$0.00

BALANCE TOTALS

Total Deposit Accounts \$611,783.11

Northport Village Corporation - General

Statement of Activity

January 2024

	TOTAL
Revenue	
Total Revenue	
Expenditures	
6000 1099 Contractors	
6010 Casual Labor	41.00
Total 6000 1099 Contractors	41.00
6050 Auto Expenses	
6055 Auto Repairs & Maintenance	
6057 Truck Maintenance	541.15
Total 6055 Auto Repairs & Maintenance	541.15
Total 6050 Auto Expenses	541.15
6070 Employee Wages & Benefits	
6075 Employee Benefits	
6077 Income Protection Plan	70.67
Total 6075 Employee Benefits	70.67
6080 Employees Salaries & Wages	
6084 Office Personnel Wages	1,940.31
6086 Treatment Plant Operator Wages	655.36
6088 Village Agent Wages	4,791.11
6090 Winter Road Wages	1,085.40
Total 6080 Employees Salaries & Wages	8,472.18
6095 Payroll Processing Fees	175.25
6096 Payroll Tax Expense	672.34
Total 6070 Employee Wages & Benefits	9,390.44
6160 Insurance	
6161 Property & Casualty Insurance	1,762.39
Total 6160 Insurance	1,762.39
6240 Membership Dues	229.50
6260 Office Supplies	5.76
6330 Repairs & Maintenance	
6331 Building Repairs & Maintenance	31.96
6332 Cleaning	72.42
6333 Grounds General Maintenance	3,195.00
6334 Road Maintenance	600.00
6336 Tree Maintenance	1,275.00
Total 6330 Repairs & Maintenance	5,174.38
6345 Software	57.00
6360 Tax Collection Fees	15,760.21
6390 Uniforms, Equipment, & Supplies	28.42

Northport Village Corporation - General

Statement of Activity

January 2024

	TOTAL
6400 Utilities	
6401 Electricity Expense	718.28
6405 Street Lights	667.42
6406 Telephone & Internet Expenses	150.07
Total 6400 Utilities	1,535.77
Total Expenditures	\$34,526.02
NET OPERATING REVENUE	\$ -34,526.02
NET REVENUE	\$ -34,526.02

Northport Village Corporation - General

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January 2024

	JAN 2024				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue								
4100 General Government Revenue					\$0.00	\$0.00	\$0.00	0.00%
4200 General Operating Revenue					\$0.00	\$0.00	\$0.00	0.00%
4210 2024 RE Tax Revenue		40,493.67	-40,493.67		\$0.00	\$40,493.67	\$ -40,493.67	0.00%
4220 Town of Northport Revenue		2,083.33	-2,083.33		\$0.00	\$2,083.33	\$ -2,083.33	0.00%
4230 Rent from Utilities		250.00	-250.00		\$0.00	\$250.00	\$ -250.00	0.00%
4240 Watercraft Registration Revenue		341.67	-341.67		\$0.00	\$341.67	\$ -341.67	0.00%
Total 4200 General Operating Revenue		43,168.67	-43,168.67		\$0.00	\$43,168.67	\$ -43,168.67	0.00%
4300 General Non-operating Revenue					\$0.00	\$0.00	\$0.00	0.00%
4310 Interest Income		16.67	-16.67		\$0.00	\$16.67	\$ -16.67	0.00%
4320 Community Hall Rentals		83.33	-83.33		\$0.00	\$83.33	\$ -83.33	0.00%
Total 4300 General Non-operating Revenue		100.00	-100.00		\$0.00	\$100.00	\$ -100.00	0.00%
Total 4100 General Government Revenue		43,268.67	-43,268.67		\$0.00	\$43,268.67	\$ -43,268.67	0.00%
Total Revenue	\$0.00	\$43,268.67	\$ -43,268.67	0.00%	\$0.00	\$43,268.67	\$ -43,268.67	0.00%
Expenditures								
6000 1099 Contractors					\$0.00	\$0.00	\$0.00	0.00%
6010 Casual Labor	41.00		41.00		\$41.00	\$0.00	\$41.00	0.00%
6020 Contracted Services					\$0.00	\$0.00	\$0.00	0.00%
6021 Mowing and Trimming Service		1,045.83	-1,045.83		\$0.00	\$1,045.83	\$ -1,045.83	0.00%
6022 Trash Collection		2,000.00	-2,000.00		\$0.00	\$2,000.00	\$ -2,000.00	0.00%
Total 6020 Contracted Services		3,045.83	-3,045.83		\$0.00	\$3,045.83	\$ -3,045.83	0.00%
6036 Bookkeeping		567.21	-567.21		\$0.00	\$567.21	\$ -567.21	0.00%
Total 6000 1099 Contractors	41.00	3,613.04	-3,572.04	1.13 %	\$41.00	\$3,613.04	\$ -3,572.04	1.13 %
6050 Auto Expenses					\$0.00	\$0.00	\$0.00	0.00%
6051 Auto Fuel Expense					\$0.00	\$0.00	\$0.00	0.00%
6052 Cruiser Fuel		133.33	-133.33		\$0.00	\$133.33	\$ -133.33	0.00%
6053 Truck Fuel		166.67	-166.67		\$0.00	\$166.67	\$ -166.67	0.00%
Total 6051 Auto Fuel Expense		300.00	-300.00		\$0.00	\$300.00	\$ -300.00	0.00%
6055 Auto Repairs & Maintenance					\$0.00	\$0.00	\$0.00	0.00%
6056 Cruiser Maintenance		293.33	-293.33		\$0.00	\$293.33	\$ -293.33	0.00%
6057 Truck Maintenance	541.15	208.33	332.82	259.76 %	\$541.15	\$208.33	\$332.82	259.76 %
Total 6055 Auto Repairs & Maintenance	541.15	501.66	39.49	107.87 %	\$541.15	\$501.66	\$39.49	107.87 %
6059 Accrue for Truck Replacement		1,362.50	-1,362.50		\$0.00	\$1,362.50	\$ -1,362.50	0.00%
Total 6050 Auto Expenses	541.15	2,164.16	-1,623.01	25.01 %	\$541.15	\$2,164.16	\$ -1,623.01	25.01 %
6065 Community Events		50.00	-50.00		\$0.00	\$50.00	\$ -50.00	0.00%
6070 Employee Wages & Benefits					\$0.00	\$0.00	\$0.00	0.00%
6075 Employee Benefits					\$0.00	\$0.00	\$0.00	0.00%
6076 Company Paid Benefits		389.33	-389.33		\$0.00	\$389.33	\$ -389.33	0.00%
6077 Income Protection Plan	70.67	25.00	45.67	282.68 %	\$70.67	\$25.00	\$45.67	282.68 %
Total 6075 Employee Benefits	70.67	414.33	-343.66	17.06 %	\$70.67	\$414.33	\$ -343.66	17.06 %
6080 Employees Salaries & Wages					\$0.00	\$0.00	\$0.00	0.00%
6083 Lifeguard Wages		966.67	-966.67		\$0.00	\$966.67	\$ -966.67	0.00%
6084 Office Personnel Wages	1,940.31	2,097.50	-157.19	92.51 %	\$1,940.31	\$2,097.50	\$ -157.19	92.51 %
6085 Police Wages		841.67	-841.67		\$0.00	\$841.67	\$ -841.67	0.00%
6086 Treatment Plant Operator Wages	655.36		655.36		\$655.36	\$0.00	\$655.36	0.00%
6088 Village Agent Wages	4,791.11	3,416.40	1,374.71	140.24 %	\$4,791.11	\$3,416.40	\$1,374.71	140.24 %
6089 Village Official Wages		54.17	-54.17		\$0.00	\$54.17	\$ -54.17	0.00%
6090 Winter Road Wages	1,085.40		1,085.40		\$1,085.40	\$0.00	\$1,085.40	0.00%
Total 6080 Employees Salaries & Wages	8,472.18	7,376.41	1,095.77	114.86 %	\$8,472.18	\$7,376.41	\$1,095.77	114.86 %
6095 Payroll Processing Fees	175.25	183.33	-8.08	95.59 %	\$175.25	\$183.33	\$ -8.08	95.59 %
6096 Payroll Tax Expense	672.34	458.33	214.01	146.69 %	\$672.34	\$458.33	\$214.01	146.69 %
Total 6070 Employee Wages & Benefits	9,390.44	8,432.40	958.04	111.36 %	\$9,390.44	\$8,432.40	\$958.04	111.36 %
6150 Information & Notices		270.83	-270.83		\$0.00	\$270.83	\$ -270.83	0.00%
6160 Insurance					\$0.00	\$0.00	\$0.00	0.00%
6161 Property & Casualty Insurance	1,762.39	441.25	1,321.14	399.41 %	\$1,762.39	\$441.25	\$1,321.14	399.41 %
6162 Workers Comp Insurance		325.00	-325.00		\$0.00	\$325.00	\$ -325.00	0.00%
Total 6160 Insurance	1,762.39	766.25	996.14	230.00 %	\$1,762.39	\$766.25	\$996.14	230.00 %
6190 Legal & Professional Services					\$0.00	\$0.00	\$0.00	0.00%
6191 Auditing Services		291.67	-291.67		\$0.00	\$291.67	\$ -291.67	0.00%
6192 Engineering Fees		3,000.00	-3,000.00		\$0.00	\$3,000.00	\$ -3,000.00	0.00%
6193 Legal Fees		208.33	-208.33		\$0.00	\$208.33	\$ -208.33	0.00%
Total 6190 Legal & Professional Services		3,500.00	-3,500.00		\$0.00	\$3,500.00	\$ -3,500.00	0.00%
6240 Membership Dues	229.50	62.50	167.00	367.20 %	\$229.50	\$62.50	\$167.00	367.20 %
6260 Office Supplies	5.76	391.67	-385.91	1.47 %	\$5.76	\$391.67	\$ -385.91	1.47 %
6285 Postage		25.00	-25.00		\$0.00	\$25.00	\$ -25.00	0.00%
6330 Repairs & Maintenance					\$0.00	\$0.00	\$0.00	0.00%
6331 Building Repairs & Maintenance	31.96	416.67	-384.71	7.67 %	\$31.96	\$416.67	\$ -384.71	7.67 %
6332 Cleaning	72.42	145.83	-73.41	49.66 %	\$72.42	\$145.83	\$ -73.41	49.66 %

Northport Village Corporation - General

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January 2024

	JAN 2024				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6333 Grounds General Maintenance	3,195.00	2,333.33	861.67	136.93 %	\$3,195.00	\$2,333.33	\$861.67	136.93 %
6334 Road Maintenance	600.00	1,750.00	-1,150.00	34.29 %	\$600.00	\$1,750.00	\$ -1,150.00	34.29 %
6336 Tree Maintenance	1,275.00	900.00	375.00	141.67 %	\$1,275.00	\$900.00	\$375.00	141.67 %
6337 Wharf & Floats Maintenance		2,916.67	-2,916.67		\$0.00	\$2,916.67	\$ -2,916.67	0.00 %
6342 General Repairs & Maintenance		295.83	-295.83		\$0.00	\$295.83	\$ -295.83	0.00 %
6343 Library Operations & Maintenance		33.33	-33.33		\$0.00	\$33.33	\$ -33.33	0.00 %
Total 6330 Repairs & Maintenance	5,174.38	8,791.66	-3,617.28	58.86 %	\$5,174.38	\$8,791.66	\$ -3,617.28	58.86 %
6344 Safety Committee Operations		12.50	-12.50		\$0.00	\$12.50	\$ -12.50	0.00 %
6345 Software	57.00	333.33	-276.33	17.10 %	\$57.00	\$333.33	\$ -276.33	17.10 %
6360 Tax Collection Fees	15,760.21	810.33	14,949.88	1,944.91 %	\$15,760.21	\$810.33	\$14,949.88	1,944.91 %
6370 Training					\$0.00	\$0.00	\$0.00	0.00 %
6371 Police Training		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00 %
Total 6370 Training		41.67	-41.67		\$0.00	\$41.67	\$ -41.67	0.00 %
6390 Uniforms, Equipment, & Supplies	28.42		28.42		\$28.42	\$0.00	\$28.42	0.00 %
6391 Lifeguard - Uniforms, Equipment, & Supplies		62.50	-62.50		\$0.00	\$62.50	\$ -62.50	0.00 %
6392 Police - Uniforms, Equipment, & Supplies		270.83	-270.83		\$0.00	\$270.83	\$ -270.83	0.00 %
Total 6390 Uniforms, Equipment, & Supplies	28.42	333.33	-304.91	8.53 %	\$28.42	\$333.33	\$ -304.91	8.53 %
6400 Utilities					\$0.00	\$0.00	\$0.00	0.00 %
6401 Electricity Expense	718.28	192.25	526.03	373.62 %	\$718.28	\$192.25	\$526.03	373.62 %
6402 Oil/Propane		83.33	-83.33		\$0.00	\$83.33	\$ -83.33	0.00 %
6403 Hydrant Rental		541.67	-541.67		\$0.00	\$541.67	\$ -541.67	0.00 %
6405 Street Lights	667.42	959.67	-292.25	69.55 %	\$667.42	\$959.67	\$ -292.25	69.55 %
6406 Telephone & Internet Expenses	150.07	46.67	103.40	321.56 %	\$150.07	\$46.67	\$103.40	321.56 %
6407 Water & Sewer		271.25	-271.25		\$0.00	\$271.25	\$ -271.25	0.00 %
Total 6400 Utilities	1,535.77	2,094.84	-559.07	73.31 %	\$1,535.77	\$2,094.84	\$ -559.07	73.31 %
6800 Bond Expenses					\$0.00	\$0.00	\$0.00	0.00 %
6812 2009 MMBB Bond Principal		2,832.00	-2,832.00		\$0.00	\$2,832.00	\$ -2,832.00	0.00 %
6813 2099 MMBB Bond Interest		58.91	-58.91		\$0.00	\$58.91	\$ -58.91	0.00 %
6816 2013 MMBB Refinance Bond Principal		488.93	-488.93		\$0.00	\$488.93	\$ -488.93	0.00 %
6817 2013 MMBB Refinance Bond Interest		243.62	-243.62		\$0.00	\$243.62	\$ -243.62	0.00 %
6818 2015 BHBT Bond Principal		1,732.40	-1,732.40		\$0.00	\$1,732.40	\$ -1,732.40	0.00 %
6819 2015 BHBT Bond Interest		106.31	-106.31		\$0.00	\$106.31	\$ -106.31	0.00 %
6820 2021 MMBB Bond Principal		3,723.36	-3,723.36		\$0.00	\$3,723.36	\$ -3,723.36	0.00 %
6821 2021 MMBB Bond Interest		1,554.31	-1,554.31		\$0.00	\$1,554.31	\$ -1,554.31	0.00 %
Total 6800 Bond Expenses		10,739.84	-10,739.84		\$0.00	\$10,739.84	\$ -10,739.84	0.00 %
Total Expenditures	\$34,526.02	\$42,433.35	\$ -7,907.33	81.37 %	\$34,526.02	\$42,433.35	\$ -7,907.33	81.37 %
NET OPERATING REVENUE	\$ -34,526.02	\$835.32	\$ -35,361.34	-4,133.27 %	\$ -34,526.02	\$835.32	\$ -35,361.34	-4,133.27 %
Other Expenditures					\$0.00	\$835.33	\$ -835.33	0.00 %
7100 Contingency Expenses		835.33	-835.33		\$0.00	\$835.33	\$ -835.33	0.00 %
Total Other Expenditures	\$0.00	\$835.33	\$ -835.33	0.00 %	\$0.00	\$835.33	\$ -835.33	0.00 %
NET OTHER REVENUE	\$0.00	\$ -835.33	\$835.33	0.00 %	\$0.00	\$ -835.33	\$835.33	0.00 %
NET REVENUE	\$ -34,526.02	\$ -0.01	\$ -34,526.01	345,260,200.00 %	\$ -34,526.02	\$ -0.01	\$ -34,526.01	345,260,200.00 %

NVC- WATER

Statement of Activity

January 2024

	TOTAL
Revenue	
Total Revenue	
Cost of Goods Sold	
5000 Cost of Goods Sold	
5100 Water Purchases	1,336.13
Total 5000 Cost of Goods Sold	1,336.13
Total Cost of Goods Sold	\$1,336.13
GROSS PROFIT	\$ -1,336.13
Expenditures	
6000 1099 Contractors	
6047 Water Utilities Superintendent	2,015.80
Total 6000 1099 Contractors	2,015.80
6050 Auto Expenses	
6055 Auto Repairs & Maintenance	
6057 Truck Maintenance	525.24
Total 6055 Auto Repairs & Maintenance	525.24
Total 6050 Auto Expenses	525.24
6070 Employee Wages & Benefits	
6075 Employee Benefits	
6077 Income Protection Plan	68.59
Total 6075 Employee Benefits	68.59
6080 Employees Salaries & Wages	
6082 Distribution Officer Wages	1,057.01
6084 Office Personnel Wages	1,883.26
6087 Utility Billing Wages	172.50
Total 6080 Employees Salaries & Wages	3,112.77
6095 Payroll Processing Fees	87.63
6096 Payroll Tax Expense	258.93
Total 6070 Employee Wages & Benefits	3,527.92
6160 Insurance Paid	
6161 Property & Casualty Insurance	1,710.55
Total 6160 Insurance Paid	1,710.55
6240 Membership Dues	222.75
6260 Office Supplies	5.60
6330 Repairs & Maintenance	
6331 Building Repairs & Maintenance	31.02
6332 Cleaning	70.29
6342 General Repairs & Maintenance	273.67
Total 6330 Repairs & Maintenance	374.98
6345 Software	49.50

NVC- WATER

Statement of Activity

January 2024

	TOTAL
6400 Utilities	
6401 Electricity Expense	391.04
6402 Oil/Propane	37.95
6406 Telephone & Internet Expenses	48.59
Total 6400 Utilities	477.58
Total Expenditures	\$8,909.92
NET OPERATING REVENUE	\$ -10,246.05
NET REVENUE	\$ -10,246.05

NVC- WATER

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January 2024

	JAN 2024				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue								
4100 Water Revenue					\$0.00	\$0.00	\$0.00	0.00%
4200 Water Operating Revenue					\$0.00	\$0.00	\$0.00	0.00%
4210 Water Sales		13,416.67	-13,416.67		\$0.00	\$13,416.67	\$ -13,416.67	0.00%
4220 Rate Increase		1,328.00	-1,328.00		\$0.00	\$1,328.00	\$ -1,328.00	0.00%
4230 Water Service Fee Revenue		645.83	-645.83		\$0.00	\$645.83	\$ -645.83	0.00%
4240 Hydrant Rental Revenue		523.25	-523.25		\$0.00	\$523.25	\$ -523.25	0.00%
Total 4200 Water Operating Revenue		15,913.75	-15,913.75		\$0.00	\$15,913.75	\$ -15,913.75	0.00%
4300 Water Non-operating Revenue					\$0.00	\$0.00	\$0.00	0.00%
4310 Interest Income		250.00	-250.00		\$0.00	\$250.00	\$ -250.00	0.00%
4320 Interest on Loan Receivable Sewer		233.19	-233.19		\$0.00	\$233.19	\$ -233.19	0.00%
Total 4300 Water Non-operating Revenue		483.19	-483.19		\$0.00	\$483.19	\$ -483.19	0.00%
Total 4100 Water Revenue		16,396.94	-16,396.94		\$0.00	\$16,396.94	\$ -16,396.94	0.00%
Total Revenue	\$0.00	\$16,396.94	\$ -16,396.94	0.00%	\$0.00	\$16,396.94	\$ -16,396.94	0.00%
Cost of Goods Sold								
5000 Cost of Goods Sold					\$0.00	\$0.00	\$0.00	0.00%
5100 Water Purchases	1,336.13	2,625.00	-1,288.87	50.90 %	\$1,336.13	\$2,625.00	\$ -1,288.87	50.90 %
Total 5000 Cost of Goods Sold	1,336.13	2,625.00	-1,288.87	50.90 %	\$1,336.13	\$2,625.00	\$ -1,288.87	50.90 %
Total Cost of Goods Sold	\$1,336.13	\$2,625.00	\$ -1,288.87	50.90 %	\$1,336.13	\$2,625.00	\$ -1,288.87	50.90 %
GROSS PROFIT	\$ -1,336.13	\$13,771.94	\$ -15,108.07	-9.70 %	\$ -1,336.13	\$13,771.94	\$ -15,108.07	-9.70 %
Expenditures								
6000 1099 Contractors					\$0.00	\$0.00	\$0.00	0.00%
6010 Casual Labor		250.00	-250.00		\$0.00	\$250.00	\$ -250.00	0.00%
6036 Bookkeeping		666.67	-666.67		\$0.00	\$666.67	\$ -666.67	0.00%
6047 Water Utilities Superintendent	2,015.80	1,628.33	387.47	123.80 %	\$2,015.80	\$1,628.33	\$387.47	123.80 %
Total 6000 1099 Contractors	2,015.80	2,545.00	-529.20	79.21 %	\$2,015.80	\$2,545.00	\$ -529.20	79.21 %
6050 Auto Expenses					\$0.00	\$0.00	\$0.00	0.00%
6051 Auto Fuel Expense					\$0.00	\$0.00	\$0.00	0.00%
6053 Truck Fuel		100.00	-100.00		\$0.00	\$100.00	\$ -100.00	0.00%
Total 6051 Auto Fuel Expense		100.00	-100.00		\$0.00	\$100.00	\$ -100.00	0.00%
6055 Auto Repairs & Maintenance					\$0.00	\$0.00	\$0.00	0.00%
6057 Truck Maintenance	525.24	83.33	441.91	630.31 %	\$525.24	\$83.33	\$441.91	630.31 %
Total 6055 Auto Repairs & Maintenance	525.24	83.33	441.91	630.31 %	\$525.24	\$83.33	\$441.91	630.31 %
Total 6050 Auto Expenses	525.24	183.33	341.91	286.50 %	\$525.24	\$183.33	\$341.91	286.50 %
6070 Employee Wages & Benefits					\$0.00	\$0.00	\$0.00	0.00%
6075 Employee Benefits					\$0.00	\$0.00	\$0.00	0.00%
6076 Company Paid Benefits		208.33	-208.33		\$0.00	\$208.33	\$ -208.33	0.00%
6077 Income Protection Plan	68.59	83.33	-14.74	82.31 %	\$68.59	\$83.33	\$ -14.74	82.31 %
Total 6075 Employee Benefits	68.59	291.66	-223.07	23.52 %	\$68.59	\$291.66	\$ -223.07	23.52 %
6080 Employees Salaries & Wages					\$0.00	\$0.00	\$0.00	0.00%
6082 Distribution Officer Wages	1,057.01	2,632.50	-1,575.49	40.15 %	\$1,057.01	\$2,632.50	\$ -1,575.49	40.15 %
6082.5 Assistant DO Wages		625.00	-625.00		\$0.00	\$625.00	\$ -625.00	0.00%
6084 Office Personnel Wages	1,883.26	1,392.92	490.34	135.20 %	\$1,883.26	\$1,392.92	\$490.34	135.20 %
6087 Utility Billing Wages	172.50	312.50	-140.00	55.20 %	\$172.50	\$312.50	\$ -140.00	55.20 %
Total 6080 Employees Salaries & Wages	3,112.77	4,962.92	-1,850.15	62.72 %	\$3,112.77	\$4,962.92	\$ -1,850.15	62.72 %
6095 Payroll Processing Fees	87.63	91.67	-4.04	95.59 %	\$87.63	\$91.67	\$ -4.04	95.59 %
6096 Payroll Tax Expense	258.93	500.00	-241.07	51.79 %	\$258.93	\$500.00	\$ -241.07	51.79 %
Total 6070 Employee Wages & Benefits	3,527.92	5,846.25	-2,318.33	60.35 %	\$3,527.92	\$5,846.25	\$ -2,318.33	60.35 %
6160 Insurance Paid					\$0.00	\$0.00	\$0.00	0.00%
6161 Property & Casualty Insurance	1,710.55	135.42	1,575.13	1,263.14 %	\$1,710.55	\$135.42	\$1,575.13	1,263.14 %
6162 Workers Comp Insurance		83.33	-83.33		\$0.00	\$83.33	\$ -83.33	0.00%
Total 6160 Insurance Paid	1,710.55	218.75	1,491.80	781.97 %	\$1,710.55	\$218.75	\$1,491.80	781.97 %
6190 Legal & Professional Services					\$0.00	\$0.00	\$0.00	0.00%
6191 Auditing Services		383.33	-383.33		\$0.00	\$383.33	\$ -383.33	0.00%
Total 6190 Legal & Professional Services		383.33	-383.33		\$0.00	\$383.33	\$ -383.33	0.00%
6210 Licenses, Permits, & Fees		16.67	-16.67		\$0.00	\$16.67	\$ -16.67	0.00%
6240 Membership Dues	222.75	25.00	197.75	891.00 %	\$222.75	\$25.00	\$197.75	891.00 %
6260 Office Supplies	5.60	83.33	-77.73	6.72 %	\$5.60	\$83.33	\$ -77.73	6.72 %
6285 Postage		66.67	-66.67		\$0.00	\$66.67	\$ -66.67	0.00%
6305 Regulatory Fees		16.67	-16.67		\$0.00	\$16.67	\$ -16.67	0.00%
6330 Repairs & Maintenance					\$0.00	\$0.00	\$0.00	0.00%
6331 Building Repairs & Maintenance	31.02	41.67	-10.65	74.44 %	\$31.02	\$41.67	\$ -10.65	74.44 %
6332 Cleaning	70.29	70.83	-0.54	99.24 %	\$70.29	\$70.83	\$ -0.54	99.24 %

NVC- WATER

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January 2024

	JAN 2024				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6342 General Repairs & Maintenance	273.67	416.67	-143.00	65.68 %	\$273.67	\$416.67	\$ -143.00	65.68 %
Total 6330 Repairs & Maintenance	374.98	529.17	-154.19	70.86 %	\$374.98	\$529.17	\$ -154.19	70.86 %
6345 Software	49.50	291.67	-242.17	16.97 %	\$49.50	\$291.67	\$ -242.17	16.97 %
6350 Supplies		416.67	-416.67		\$0.00	\$416.67	\$ -416.67	0.00%
6400 Utilities					\$0.00	\$0.00	\$0.00	0.00%
6401 Electricity Expense	391.04	300.00	91.04	130.35 %	\$391.04	\$300.00	\$91.04	130.35 %
6402 Oil/Propane	37.95	50.00	-12.05	75.90 %	\$37.95	\$50.00	\$ -12.05	75.90 %
6406 Telephone & Internet Expenses	48.59	75.00	-26.41	64.79 %	\$48.59	\$75.00	\$ -26.41	64.79 %
6407 Water & Sewer		100.00	-100.00		\$0.00	\$100.00	\$ -100.00	0.00%
Total 6400 Utilities	477.58	525.00	-47.42	90.97 %	\$477.58	\$525.00	\$ -47.42	90.97 %
6500 Water Testing		66.67	-66.67		\$0.00	\$66.67	\$ -66.67	0.00%
6700 Reserve Accrual - Loan from Sewer Interest		233.19	-233.19		\$0.00	\$233.19	\$ -233.19	0.00%
6800 Bond Expenses					\$0.00	\$0.00	\$0.00	0.00%
6816 2013 MMBB Refinance Bond Principal		1,795.13	-1,795.13		\$0.00	\$1,795.13	\$ -1,795.13	0.00%
6817 2013 MMBB Refinance Bond Interest		446.64	-446.64		\$0.00	\$446.64	\$ -446.64	0.00%
Total 6800 Bond Expenses		2,241.77	-2,241.77		\$0.00	\$2,241.77	\$ -2,241.77	0.00%
Total Expenditures	\$8,909.92	\$13,689.14	\$ -4,779.22	65.09 %	\$8,909.92	\$13,689.14	\$ -4,779.22	65.09 %
NET OPERATING REVENUE	\$ -10,246.05	\$82.80	\$ -10,328.85	-12,374.46 %	\$ -10,246.05	\$82.80	\$ -10,328.85	-12,374.46 %
NET REVENUE	\$ -10,246.05	\$82.80	\$ -10,328.85	-12,374.46 %	\$ -10,246.05	\$82.80	\$ -10,328.85	-12,374.46 %

NVC- Sewer
Statement of Activity
 January 2024

	TOTAL
Revenue	
Total Revenue	
GROSS PROFIT	\$0.00
Expenditures	
6000 1099 Contractors	
6010 Casual Labor	105.00
6047 Sewer Utilities Superintendent	2,513.64
Total 6000 1099 Contractors	2,618.64
6050 Auto Expenses	
6055 Auto Repairs & Maintenance	
6057 Truck Maintenance	525.24
Total 6055 Auto Repairs & Maintenance	525.24
Total 6050 Auto Expenses	525.24
6070 Employee Wages & Benefits	
6075 Employee Benefits	
6077 Income Protection Plan	68.59
Total 6075 Employee Benefits	68.59
6080 Employees Salaries & Wages	
6081 Collection System Operator	1,007.13
6084 Office Personnel Wages	1,883.23
6086 Treatment Plant Operator	2,088.96
6087 Utility Billing Wages	172.50
Total 6080 Employees Salaries & Wages	5,151.82
6095 Payroll Processing Fees	87.62
6096 Payroll Tax Expense	496.22
Total 6070 Employee Wages & Benefits	5,804.25
6160 Insurance Paid	
6161 Property & Casualty Insurance	1,710.55
Total 6160 Insurance Paid	1,710.55
6240 Membership Dues	222.75
6260 Office Supplies	5.59
6305 Regulatory Fees	1,241.93
6330 Repairs & Maintenance	
6331 Building Repairs & Maintenance	31.02
6332 Cleaning	70.29
6342 General Repairs & Maintenance	273.66
Total 6330 Repairs & Maintenance	374.97
6345 Software	49.50
6350 Supplies & Chemicals	453.26

NVC- Sewer
Statement of Activity
January 2024

	TOTAL
6400 Utilities	
6401 Electricity Expense	617.56
6406 Telephone & Internet Expenses	48.59
Total 6400 Utilities	666.15
6500 Water Testing	230.00
Total Expenditures	\$13,902.83
NET OPERATING REVENUE	\$ -13,902.83
NET REVENUE	\$ -13,902.83

NVC- Sewer

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January 2024

	JAN 2024				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue								
4000 Revenue								
4400 Sewer Operating Revenue					\$0.00	\$0.00	\$0.00	0.00%
4410 Sewer Fees		23,135.42	-23,135.42		\$0.00	\$23,135.42	\$ -23,135.42	0.00%
Total 4400 Sewer Operating Revenue		23,135.42	-23,135.42		\$0.00	\$23,135.42	\$ -23,135.42	0.00%
4600 Sewer Non-operating Revenue					\$0.00	\$0.00	\$0.00	0.00%
4610 Interest Income		166.67	-166.67		\$0.00	\$166.67	\$ -166.67	0.00%
4620 Grants		3,750.00	-3,750.00		\$0.00	\$3,750.00	\$ -3,750.00	0.00%
Total 4600 Sewer Non-operating Revenue		3,916.67	-3,916.67		\$0.00	\$3,916.67	\$ -3,916.67	0.00%
Total 4000 Revenue		27,052.09	-27,052.09		\$0.00	\$27,052.09	\$ -27,052.09	0.00%
Total Revenue	\$0.00	\$27,052.09	\$ -27,052.09	0.00%	\$0.00	\$27,052.09	\$ -27,052.09	0.00%
GROSS PROFIT								
	\$0.00	\$27,052.09	\$ -27,052.09	0.00 %	\$0.00	\$27,052.09	\$ -27,052.09	0.00 %
Expenditures								
6000 1099 Contractors					\$0.00	\$0.00	\$0.00	0.00%
6010 Casual Labor	105.00	166.67	-61.67	63.00 %	\$105.00	\$166.67	\$ -61.67	63.00 %
6036 Bookkeeping		666.67	-666.67		\$0.00	\$666.67	\$ -666.67	0.00%
6047 Sewer Utilities Superintendent	2,513.64	2,338.33	175.31	107.50 %	\$2,513.64	\$2,338.33	\$175.31	107.50 %
Total 6000 1099 Contractors	2,618.64	3,171.67	-553.03	82.56 %	\$2,618.64	\$3,171.67	\$ -553.03	82.56 %
6050 Auto Expenses					\$0.00	\$0.00	\$0.00	0.00%
6051 Auto Fuel Expense					\$0.00	\$0.00	\$0.00	0.00%
6053 Truck Fuel		100.00	-100.00		\$0.00	\$100.00	\$ -100.00	0.00%
Total 6051 Auto Fuel Expense		100.00	-100.00		\$0.00	\$100.00	\$ -100.00	0.00%
6055 Auto Repairs & Maintenance					\$0.00	\$0.00	\$0.00	0.00%
6057 Truck Maintenance	525.24		525.24		\$525.24	\$0.00	\$525.24	0.00%
Total 6055 Auto Repairs & Maintenance	525.24		525.24		\$525.24	\$0.00	\$525.24	0.00%
6058 Mileage Expenses		83.33	-83.33		\$0.00	\$83.33	\$ -83.33	0.00%
6059 Accrue for Truck Replacement		166.67	-166.67		\$0.00	\$166.67	\$ -166.67	0.00%
Total 6050 Auto Expenses	525.24	350.00	175.24	150.07 %	\$525.24	\$350.00	\$175.24	150.07 %
6070 Employee Wages & Benefits					\$0.00	\$0.00	\$0.00	0.00%
6075 Employee Benefits					\$0.00	\$0.00	\$0.00	0.00%
6076 Company Paid Benefits		208.33	-208.33		\$0.00	\$208.33	\$ -208.33	0.00%
6077 Income Protection Plan	68.59	83.33	-14.74	82.31 %	\$68.59	\$83.33	\$ -14.74	82.31 %
Total 6075 Employee Benefits	68.59	291.66	-223.07	23.52 %	\$68.59	\$291.66	\$ -223.07	23.52 %
6080 Employees Salaries & Wages					\$0.00	\$0.00	\$0.00	0.00%
6081 Collection System Operator	1,007.13	625.00	382.13	161.14 %	\$1,007.13	\$625.00	\$382.13	161.14 %
6081.5 Assistant CSC		416.67	-416.67		\$0.00	\$416.67	\$ -416.67	0.00%
6084 Office Personnel Wages	1,883.23	1,392.92	490.31	135.20 %	\$1,883.23	\$1,392.92	\$490.31	135.20 %
6086 Treatment Plant Operator	2,088.96	2,500.00	-411.04	83.56 %	\$2,088.96	\$2,500.00	\$ -411.04	83.56 %
6087 Utility Billing Wages	172.50	312.50	-140.00	55.20 %	\$172.50	\$312.50	\$ -140.00	55.20 %
Total 6080 Employees Salaries & Wages	5,151.82	5,247.09	-95.27	98.18 %	\$5,151.82	\$5,247.09	\$ -95.27	98.18 %
6095 Payroll Processing Fees	87.62	91.67	-4.05	95.58 %	\$87.62	\$91.67	\$ -4.05	95.58 %
6096 Payroll Tax Expense	496.22	500.00	-3.78	99.24 %	\$496.22	\$500.00	\$ -3.78	99.24 %
Total 6070 Employee Wages & Benefits	5,804.25	6,130.42	-326.17	94.68 %	\$5,804.25	\$6,130.42	\$ -326.17	94.68 %
6160 Insurance Paid					\$0.00	\$0.00	\$0.00	0.00%
6161 Property & Casualty Insurance	1,710.55	208.33	1,502.22	821.08 %	\$1,710.55	\$208.33	\$1,502.22	821.08 %
6162 Workers Comp Insurance		83.33	-83.33		\$0.00	\$83.33	\$ -83.33	0.00%
Total 6160 Insurance Paid	1,710.55	291.66	1,418.89	586.49 %	\$1,710.55	\$291.66	\$1,418.89	586.49 %
6190 Legal & Professional Services					\$0.00	\$0.00	\$0.00	0.00%
6191 Auditing Services		833.33	-833.33		\$0.00	\$833.33	\$ -833.33	0.00%
6192 Engineering Fees		3,750.00	-3,750.00		\$0.00	\$3,750.00	\$ -3,750.00	0.00%
Total 6190 Legal & Professional Services		4,583.33	-4,583.33		\$0.00	\$4,583.33	\$ -4,583.33	0.00%
6210 Licenses, Permits, & Fees		208.33	-208.33		\$0.00	\$208.33	\$ -208.33	0.00%
6240 Membership Dues	222.75	25.00	197.75	891.00 %	\$222.75	\$25.00	\$197.75	891.00 %
6260 Office Supplies	5.59	83.33	-77.74	6.71 %	\$5.59	\$83.33	\$ -77.74	6.71 %
6285 Postage		66.67	-66.67		\$0.00	\$66.67	\$ -66.67	0.00%
6305 Regulatory Fees	1,241.93		1,241.93		\$1,241.93	\$0.00	\$1,241.93	0.00%
6330 Repairs & Maintenance					\$0.00	\$0.00	\$0.00	0.00%
6331 Building Repairs & Maintenance	31.02	41.67	-10.65	74.44 %	\$31.02	\$41.67	\$ -10.65	74.44 %
6332 Cleaning	70.29	70.83	-0.54	99.24 %	\$70.29	\$70.83	\$ -0.54	99.24 %
6335 Sludge Removal		3,750.00	-3,750.00		\$0.00	\$3,750.00	\$ -3,750.00	0.00%
6337 Wharf & Floats Maintenance		208.33	-208.33		\$0.00	\$208.33	\$ -208.33	0.00%
6342 General Repairs & Maintenance	273.66	416.67	-143.01	65.68 %	\$273.66	\$416.67	\$ -143.01	65.68 %
Total 6330 Repairs & Maintenance	374.97	4,487.50	-4,112.53	8.36 %	\$374.97	\$4,487.50	\$ -4,112.53	8.36 %
6345 Software	49.50	291.67	-242.17	16.97 %	\$49.50	\$291.67	\$ -242.17	16.97 %
6350 Supplies & Chemicals	453.26	1,250.00	-796.74	36.26 %	\$453.26	\$1,250.00	\$ -796.74	36.26 %

NVC- Sewer

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January 2024

	JAN 2024				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6400 Utilities					\$0.00	\$0.00	\$0.00	0.00%
6401 Electricity Expense	617.56	416.67	200.89	148.21 %	\$617.56	\$416.67	\$200.89	148.21 %
6402 Oil/Propane		50.00	-50.00		\$0.00	\$50.00	\$ -50.00	0.00%
6403 Hydrant Rental		12.50	-12.50		\$0.00	\$12.50	\$ -12.50	0.00%
6406 Telephone & Internet Expenses	48.59	75.00	-26.41	64.79 %	\$48.59	\$75.00	\$ -26.41	64.79 %
6407 Water & Sewer		100.00	-100.00		\$0.00	\$100.00	\$ -100.00	0.00%
Total 6400 Utilities	666.15	654.17	11.98	101.83 %	\$666.15	\$654.17	\$11.98	101.83 %
6500 Water Testing	230.00	708.33	-478.33	32.47 %	\$230.00	\$708.33	\$ -478.33	32.47 %
6800 Bond Expenses					\$0.00	\$0.00	\$0.00	0.00%
6810 2008 MMBB Bond Principal		501.67	-501.67		\$0.00	\$501.67	\$ -501.67	0.00%
6811 2008 MMBB Bond Interest		58.31	-58.31		\$0.00	\$58.31	\$ -58.31	0.00%
6814 2012 MMBB Refinance Bond Principal		447.15	-447.15		\$0.00	\$447.15	\$ -447.15	0.00%
6815 2012 MMBB Refinance Bond Interest		178.93	-178.93		\$0.00	\$178.93	\$ -178.93	0.00%
6816 2013 BHBT Bond Principal		979.16	-979.16		\$0.00	\$979.16	\$ -979.16	0.00%
6817 2013 BHBT Bond Interest		243.62	-243.62		\$0.00	\$243.62	\$ -243.62	0.00%
6821 Loan Payment to Water - Principal		1,503.15	-1,503.15		\$0.00	\$1,503.15	\$ -1,503.15	0.00%
6822 Loan Payment to Water - Interest		233.19	-233.19		\$0.00	\$233.19	\$ -233.19	0.00%
Total 6800 Bond Expenses		4,145.18	-4,145.18		\$0.00	\$4,145.18	\$ -4,145.18	0.00%
Total Expenditures	\$13,902.83	\$26,447.26	\$ -12,544.43	52.57 %	\$13,902.83	\$26,447.26	\$ -12,544.43	52.57 %
NET OPERATING REVENUE	\$ -13,902.83	\$604.83	\$ -14,507.66	-2,298.63 %	\$ -13,902.83	\$604.83	\$ -14,507.66	-2,298.63 %
Other Expenditures								
7300 Sewer Reserve Fund		600.00	-600.00		\$0.00	\$600.00	\$ -600.00	0.00%
Total Other Expenditures	\$0.00	\$600.00	\$ -600.00	0.00%	\$0.00	\$600.00	\$ -600.00	0.00%
NET OTHER REVENUE	\$0.00	\$ -600.00	\$600.00	0.00 %	\$0.00	\$ -600.00	\$600.00	0.00 %
NET REVENUE	\$ -13,902.83	\$4.83	\$ -13,907.66	-287,843.27 %	\$ -13,902.83	\$4.83	\$ -13,907.66	-287,843.27 %



Hawkes Tree Service
 78 Main Road
 Phippsburg, ME 04562

Proposal #1582
 Created: 07/26/2023

Proposal For

Northport Village Corporation

main: 207-322-9025
 mobile: 215-805-6091
vmatt00@gmail.com, bwoolsey@jbwoolsey.com, nvcmaine@gmail.com

Location

Blaisdell Park
 Northport, ME 04849

Blaisdell Park E.A.B

Terms
 Due Upon Receipt

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1) Emerald Ash Borer Trunk Injection Cost to trunk inject susceptible trees to suppress Emerald Ash Borer	30	\$ 12.00	\$ 360.00

All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Balances not paid by the due date are subject to late fees.

SUBTOTAL	\$ 360.00
SALES TAX	\$ 0.00
TOTAL	\$ 360.00

Signature

x

Date:

 Please sign here to accept the terms and conditions

Hawkes Tree Service

Terms and Conditions-Plant Health Care

The work to be conducted by Hawkes Tree Service (Hawkes), includes the following terms and conditions, and the detailed scope of work on the following page(s). This and the following pages comprise the entire agreement between/among the parties.

Hawkes is fully insured for liability resulting from injury to property or persons and maintains worker's compensation insurance.

Clients are responsible for identifying irrigation systems, utility lines or pipes, concealed structures, and underground lighting, and the like to the best of their knowledge. Damage to any undisclosed or concealed hazards, including but not limited to utilities, concealed structures, unmarked pipes, and the like, shall be the responsibility of the client and the client shall indemnify Hawkes and hold it harmless for such damage including for the cost and reasonable attorney's fees it incurs. It is the client's responsibility to obtain a Dig Safe (811) review and marking of utilities within two weeks prior to Hawkes beginning work.

Hawkes assumes no responsibility or liability for damage to driveways, walkways, patios, lawns, or other surfaces caused by its trucks or equipment it used to complete or access the work.

All work to be performed on trees and vegetation must be owned by the client, unless prior written permission or authorization has been obtained from the property owner. Clients shall be responsible for compensating Hawkes for any and all damages and costs, including reasonable attorney's fees, incurred by Hawkes resulting from any third party's ownership of any property of any kind within the scope of work performed of which the client represents it owns.

Hawkes is not liable for fallen debris, such as sawdust, leaves, small branches or foliage; products during application falling on landscaping, cars, furniture, or any other thing in or near the work area. Clients are responsible for removing such objects from the work area.

Clients agree to keep driveways clear and available for parking, movement of trucks, and equipment from one half hour before scheduled work hours and until Hawkes has removed its vehicles and equipment for the day. Clients agree to provide access to work areas for employees and vehicles. Hawkes shall not be expected to keep gates closed for children or animals unless specified in this agreement.

Hawkes will be responsible for the workmanlike application on trees or shrubs of any plant health products or material commonly used to control the problem specified in the attached scope of work but will not be responsible for any unforeseen or abnormal reaction caused by the product. Treatments are intended to reduce insect population and disease effects to reasonable levels that may maintain plant health. Some insect presence and disease may remain after treatments and some plant damage may still occur within expected acceptable levels after the use of such products.

Upon completion of the job and receipt of our invoice, payment is to be received that day or as otherwise agreed in writing. If the scope of the work changes, Hawkes will be paid for all completed contract items and any additional work requested by the Client. Additional work will be billed on a materials and time basis. A 1.5% interest charge will be added to amounts due 15 days after the invoice date and each thirty (30) days thereafter until paid in full.

Clients agree to pay, on a time and material basis, for additional client approved work required to complete the contract scope of work. The client agrees to pay additional charges for delays and unanticipated work interruptions beyond the control of Hawkes or any other condition not readily apparent in estimating the work.

The Client and Hawkes agree to negotiate any disputes regarding this agreement before seeking available legal remedies.

Trees, by their nature, pose a degree of risk or hazard from failure, breakage, or other concealed conditions and causes. Recommendations made by Hawkes are intended to minimize or reduce such hazards. Concealed conditions and continuing natural processes make it impractical for Hawkes to discover all current and potential unsafe conditions, therefore, Hawkes neither provides any warranty against future failure or breakage nor can it guarantee that all hazards have been detected. Clients can neither assume that a tree is safe because work has been done to improve its condition nor because Hawkes has not recommended work for a specific tree.

Please review the information and the terms and conditions, which become part of this agreement, and sign and return one copy to Hawkes.

Date: _____

Client _____

Date: _____

Talia Stewart -CMA-6163- Hawkes Tree Service



Hawkes Tree Service
 78 Main Road
 Phippsburg, ME 04562

Proposal #1583
 Created: 07/26/2023

Proposal For

Northport Village Corporation

main: 207-322-9025
 mobile: 215-805-6091
vmatt00@gmail.com, bwoolsey@jbwoolsey.com, nvcmaine@gmail.com

Location

Broadway
 Northport, ME 04849

Ruggles Park E.A.B

Terms
 Due Upon Receipt

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1) Emerald Ash Borer Trunk Injection Cost to inject two(2) twin stemmed Ash trees to suppress Emerald Ash Borer.	108	\$ 12.00	\$ 1,296.00

All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Balances not paid by the due date are subject to late fees.

SUBTOTAL	\$ 1,296.00
SALES TAX	\$ 0.00
TOTAL	\$ 1,296.00

Signature

x

Date:

 Please sign here to accept the terms and conditions



ID	DESCRIPTION	COLOR
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Hawkes Tree Service

Terms and Conditions-Plant Health Care

The work to be conducted by Hawkes Tree Service (Hawkes), includes the following terms and conditions, and the detailed scope of work on the following page(s). This and the following pages comprise the entire agreement between/among the parties.

Hawkes is fully insured for liability resulting from injury to property or persons and maintains worker's compensation insurance.

Clients are responsible for identifying irrigation systems, utility lines or pipes, concealed structures, and underground lighting, and the like to the best of their knowledge. Damage to any undisclosed or concealed hazards, including but not limited to utilities, concealed structures, unmarked pipes, and the like, shall be the responsibility of the client and the client shall indemnify Hawkes and hold it harmless for such damage including for the cost and reasonable attorney's fees it incurs. It is the client's responsibility to obtain a Dig Safe (811) review and marking of utilities within two weeks prior to Hawkes beginning work.

Hawkes assumes no responsibility or liability for damage to driveways, walkways, patios, lawns, or other surfaces caused by its trucks or equipment it used to complete or access the work.

All work to be performed on trees and vegetation must be owned by the client, unless prior written permission or authorization has been obtained from the property owner. Clients shall be responsible for compensating Hawkes for any and all damages and costs, including reasonable attorney's fees, incurred by Hawkes resulting from any third party's ownership of any property of any kind within the scope of work performed of which the client represents it owns.

Hawkes is not liable for fallen debris, such as sawdust, leaves, small branches or foliage; products during application falling on landscaping, cars, furniture, or any other thing in or near the work area. Clients are responsible for removing such objects from the work area.

Clients agree to keep driveways clear and available for parking, movement of trucks, and equipment from one half hour before scheduled work hours and until Hawkes has removed its vehicles and equipment for the day. Clients agree to provide access to work areas for employees and vehicles. Hawkes shall not be expected to keep gates closed for children or animals unless specified in this agreement.

Hawkes will be responsible for the workmanlike application on trees or shrubs of any plant health products or material commonly used to control the problem specified in the attached scope of work but will not be responsible for any unforeseen or abnormal reaction caused by the product. Treatments are intended to reduce insect population and disease effects to reasonable levels that may maintain plant health. Some insect presence and disease may remain after treatments and some plant damage may still occur within expected acceptable levels after the use of such products.

Upon completion of the job and receipt of our invoice, payment is to be received that day or as otherwise agreed in writing. If the scope of the work changes, Hawkes will be paid for all completed contract items and any additional work requested by the Client. Additional work will be billed on a materials and time basis. A 1.5% interest charge will be added to amounts due 15 days after the invoice date and each thirty (30) days thereafter until paid in full.

Clients agree to pay, on a time and material basis, for additional client approved work required to complete the contract scope of work. The client agrees to pay additional charges for delays and unanticipated work interruptions beyond the control of Hawkes or any other condition not readily apparent in estimating the work.

The Client and Hawkes agree to negotiate any disputes regarding this agreement before seeking available legal remedies.

Trees, by their nature, pose a degree of risk or hazard from failure, breakage, or other concealed conditions and causes. Recommendations made by Hawkes are intended to minimize or reduce such hazards. Concealed conditions and continuing natural processes make it impractical for Hawkes to discover all current and potential unsafe conditions, therefore, Hawkes neither provides any warranty against future failure or breakage nor can it guarantee that all hazards have been detected. Clients can neither assume that a tree is safe because work has been done to improve its condition nor because Hawkes has not recommended work for a specific tree.

Please review the information and the terms and conditions, which become part of this agreement, and sign and return one copy to Hawkes.

Date: _____

Client _____

Date: _____

Talia Stewart -CMA-6163- Hawkes Tree Service



Hawkes Tree Service
 78 Main Road
 Phippsburg, ME 04562

Proposal #1584
 Created: 07/26/2023

Proposal For

Northport Village Corporation

main: 207-322-9025
 mobile: 215-805-6091
vlmatt00@gmail.com, bwoolsey@jbwoolsey.com, nvcmaine@gmail.com

Location

Bayview Park
 Northport, ME 04849

Bayside Park BTM

Terms
 Due Upon Receipt

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1) BrownTail Moth Foliar Application Cost for one(1) foliar application to suppress BrownTail Moth on one(1) twin stem Oak tree in Lower Bayview Park and one(1) in upper.	1	\$ 315.00	\$ 315.00

All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Balances not paid by the due date are subject to late fees.

SUBTOTAL	\$ 315.00
SALES TAX	\$ 0.00
TOTAL	\$ 315.00

Signature

x

Date:

 Please sign here to accept the terms and conditions



ID	DESCRIPTION	COLOR
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Hawkes Tree Service

Terms and Conditions-Plant Health Care

The work to be conducted by Hawkes Tree Service (Hawkes), includes the following terms and conditions, and the detailed scope of work on the following page(s). This and the following pages comprise the entire agreement between/among the parties.

Hawkes is fully insured for liability resulting from injury to property or persons and maintains worker's compensation insurance.

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Hawkes assumes no responsibility or liability for damage to driveways, walkways, patios, lawns, or other surfaces caused by its trucks or equipment it used to complete or access the work.

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Please review the information and the terms and conditions, which become part of this agreement, and sign and return one copy to Hawkes.

Date: _____

Client _____

Date: _____

Talia Stewart -CMA-6163- Hawkes Tree Service



Hawkes Tree Service
 78 Main Road
 Phippsburg, ME 04562

Proposal #2714
 Created: 03/04/2024

Proposal For

Northport Village Corporation

main: 207-322-9025
 mobile: 215-805-6091
vmatt00@gmail.com, bwoolsey@jbwoolsey.com, nvcmaine@gmail.com

Location

Blaisdell Park
 Northport, ME 04849

Blaisdell Park BTM

Terms
 Due Upon Receipt

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1) BrownTail Moth Foliar Application Cost for one(1) foliar application to suppress BrownTail Moth on susceptible trees.	1	\$ 1,026.00	\$ 1,026.00

All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Balances not paid by the due date are subject to late fees.

SUBTOTAL	\$ 1,026.00
SALES TAX	\$ 0.00
TOTAL	\$ 1,026.00

Signature

x

Date:

Please sign here to accept the terms and conditions

Hawkes Tree Service

Terms and Conditions-Plant Health Care

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Please review the information and the terms and conditions, which become part of this agreement, and sign and return one copy to Hawkes.

Date: _____ Client _____

Date: _____ Talia Stewart -CMA-6163- Hawkes Tree Service



Hawkes Tree Service
 78 Main Road
 Phippsburg, ME 04562

Proposal #2715
 Created: 03/04/2024

Proposal For

Northport Village Corporation

main: 207-322-9025
 mobile: 215-805-6091
vmatt00@gmail.com, bwoolsey@jbwoolsey.com, nvcmaine@gmail.com

Location

Auditorium Park
 Northport, ME 04849

Auditorium Park BTM

Terms
 Due Upon Receipt

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1) BrownTail Moth Foliar Application Cost for one(1) foliar application to suppress BrownTail Moth on susceptible trees.	1	\$ 954.00	\$ 954.00

All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Balances not paid by the due date are subject to late fees.

SUBTOTAL	\$ 954.00
SALES TAX	\$ 0.00
TOTAL	\$ 954.00

Signature

x

Date:

Please sign here to accept the terms and conditions



ID	DESCRIPTION	COLOR
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Hawkes Tree Service

Terms and Conditions-Plant Health Care

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Date: _____

Client _____

Date: _____

Talia Stewart -CMA-6163- Hawkes Tree Service

Infrastructure committee meeting notes from February 26, 2024

Committee members attending

Art Hall
Bill Paige
Bill Haverty
Gordon Fuller
John Lojek

Other attendees

Dan Webster
Rachel Rosa

A brief discussion/update on action items from last meeting:

- Gordon and Celine made introductions between Islesboro Marine and Bill Paige
- Bill Paige followed up with Islesboro Marine and sent them last year's engineer report. Bill will follow up with them to get a proposal.
- Gordon will connect with Dan Ducette to find out where we can find the old materials that was used on the dock.
- Gordon will also follow up regarding the sewage pipe under the dock and the necessary signage for the waterfront committee to work on.
- Art volunteered to work on the yardstick to show the water depth.
- Art also volunteered to inspect the floats once the weather gets better before they go in the water.

Thank you, all!

Working Infrastructure Priority List: (Please see the attached document entitled Working Infrastructure Spreadsheet 2025)

- The committee discussed the projects and labeled their suggestions regarding the fiscal year each project should belong to as well as priorities within the fiscal year.
- The committee also highlighted Capital investment Projects (please refer to the attached document entitled Working Infrastructure Spreadsheet 2025).

Next meeting Date:

- Tuesday April 23 @ 3.30 pm

