

NVC Utilities Committee
Trustee Meeting
Community Hall and by Zoom link
Friday, March 10, 2023
2:30 p.m.

Trustees Present: Brady Brim-Deforest, Jeffrey Wilt (by Zoom), Judy Metcalf, Casey Brown (by Zoom), David Crofoot
Staff: Chuck Applebee
NVC Officials: Janae Novotny

The March meeting of the NVC Utilities Trustees convened at 2:35. Utilities chair, Jeffrey Wilt called the meeting to order.

Approval of November minutes: Judy Metcalf moved (seconded David Crofoot) The motion was unanimously adopted.

Community Member Comments:

Rachel Rosa asked for additional explanation on reasons for the 2023 sewer rate increase.

Superintendent Report: No exceedances in February. There were some big flow days because of rain and snowstorms. We are awaiting the delivery and installation of a new flowmeter.

Chuck requested authorization to submit two grants to DEP this spring:

- \$20,000 for a Climate Adaptation Planning grant (requiring no match)
- \$20,000 for a Fiscal Sustainability Planning grant (requiring a \$20,000 match) to develop an asset management plan to include the useful lifecycle of all equipment as well as replacement cost and replacement timing. The match can include in-kind items.

Approval of DEP grant submission: Judy Metcalf moved (seconded by David Crofoot) authorizing the Superintendent to submit two proposals seeking DEP grant funding. The motion was adopted with yes votes from David Crofoot, Judy Metcalf, Jeffrey Wilt, Brady Brim-Deforest, Casey Brown.

Approval of Dirigo Engineering as project manager: Judy Metcalf moved (seconded by David Crofoot) approval of Dirigo Engineering as project manager if grants are funded by DEP. The motion was adopted with yes votes from David Crofoot, Judy Metcalf, Jeffrey Wilt, Brady Brim-Deforest, Casey Brown.

Page 2

March 10, 2023, Minutes

Chuck reported that he was preparing the 2020 PUC report. The report reflects purchase water v. metered water. The PUC reflects concern if a system has more than 20% of purchased water as unmetered. In 2020 we had 33%. Chuck will work with Bill on an explanation—equipment failure, firefighting, leaks, etc.

Financial Update:

There are no financial reports for January or February 2023.

Transfer “due to” General Government for 2020 will occur in March.

Judy Metcalf will provide a promissory note reflecting a \$94,000 loan from Water Department Reserves to the Sewer department at 4% over a 5-year term. Payments will be made quarterly. This is in keeping with the motions adopted by the Trustees in January.

Other Business: No water meter readings in March – too much snow. March invoice will reflect only the base u fee with first trimester usage reflecting in the second trimester billing.

Chuck will prepare April 1 PUC report on disposition of water reserves.

The next meeting of the Trustees is **April 14, 2:30 p.m.**, Community Hall and on-line (<https://us02web.zoom.us/j/82961508196?pwd=ekpzTlZcml3cnJEZmlHRmlwR3ZSZz09>).

The meeting adjourned at 3:45 p.m.

Respectfully submitted,
Jeffrey Wilt, Chairman