

**10/17/20**  
**Bayside Tree Committee Minutes**

**Members Present: Lisa Fryer, Victoria Matthew, Michael Tirrell, John Woolsey, Bette Woolsey, Joe Reilly**

Agenda: Next Steps for Project Canopy

Any new info from Bill replacement of trees?

All trees are fine except the one in the line of trees in Bayview (too close to water line and a driveway). So, trees to proceed with letters: 2 in Ruggles, Bayview in Rose bed, West St. Merrithew by pump

Readiness of Letter? John Hoy was working on it; need to get a copy. We want to make sure the tone is friendly. Lisa will reach out to John Hoy; Michael Tirrell will refine. Letter re siting should make sure to reference water views

Readiness of drawings? - Ready...will be sent out to Ruggles and Bayview since they are affected by water views

List of people receiving letters - Woolsey and Vicky will make a list and Lisa will match with names and list; Janae is also in the office on Tuesdays 9-12 in case we need something looked up.

Quote for new tree in Merrithew - Vicky will send an email to Basil to ask for new quote. John Woolsey has another person in mind for a 2nd quote. May be best to plant a smaller tree as it will establish better and need less watering. How often and how much to water? We need to ask Rockland Plants Unlimited. Once we have the amount of time to water, etc. we can use an hourly rate to compute volunteer money.

Volunteer Quotes - Vicky will get maintenance list of hours from Plants Unlimited

Letters of Recommendations - Lisa will finalize and get out

Narratives - John Hoy was working on those. We will wait for an update on that.

Lilac bush Info for Board: Offer in letter was denied. Tree member offered to prune bush in Spring for free if Vicky/Tree Warden needs that.