



Minutes of the Meeting of the Northport Village Corporation Board of Overseers

8:00 am, August 16, 2020

Virtual – Zoom

Attendees

President: John Spritz

Treasurer: Wendy Huntoon

Village Agent: William Paige

Overseers

Janae Novotny

Lisa Fryer

Vicky Matthews

Judy Metcalf

Michael Tirrell

Jeffrey Wilt

Meeting called to order: 8:00 am

Approval of Minutes: No minutes from July meeting. Nina will get them out.

Public Comments:

- Sharon Baraiola wants the Safety Committee to consider a discussion around leash requirements for dogs and thinks there's confusion and that there was an incident. Judy M. says the Town of Northport has a dog ordinance, which Bayside cannot change. The Town of Northport should be contacted.
- Dan Webster states that the Annual Meeting went well but would like for there to be public comments allowed at the end of the meeting, as has been tradition. He also questioned why Tim Samway was not nominated or recognized for past moderating.
 - Discussion regarding Tim being given a gift two years ago, when the Annual Report was dedicated to him. Tim was specifically asked to be the moderator, but he declined.
 - The Annual Meeting is governed by the warrant and public comment is not typical at the Annual Meeting because the warrant items are the only topics discussed. Public comment is welcome at all Overseers meetings.

Seawall Update:

- Mike L. not present. Granite rocks for the wall have started arriving.

Nordic Aquafarms Update:

- Mike L. not present. Comments have been submitted.

Report of the Treasurer:

- Wendy H. shares Performance YTD through 6/30/20 and states that Steve Kazilionis prepared it. No comments.
- Wendy also shared the estimated variance to budget through 6/30/20, also prepared by Steve K. North Avenue has estimates coming in closer to \$49k so the NVC may not be able to give \$5,000 back to roads. Wendy asks for background info for all projects.



- Budget vs Actual Report presented. The layout is different and will be adding an Anticipated Budget column.

Public Comments (continued):

- Rachel Rosa of 7 Auditorium Park spoke. Her property is in a trust with equal voting rights for all Trustees, but she was denied the opportunity to vote at the Annual Meeting and wanted to know why.
 - Judy M. states that Bayside's Charter dictates that only a property Trustee can vote, not a proxy or representative. She suggests having Co-Trustees or Successor Trustees. The vote at the Annual Meeting is one vote per owner, not one vote per property.

Infrastructure Committee:

- Nothing to report

Tree Committee:

- Lisa F. states that the lilac bush will be moved in Merrithew Square next to the old jail. The Committee is also working on a plan for the grant for the land donated between Shore and Bluff Roads to connect them but will look at a match grant next year.

Tree Warden:

- Vicky M. states there is \$6,000 left in the tree budget. It will cost \$2,500 for fall spraying. Pruning in Blaisdell Park was on hold but is now moving forward for \$1,675, leaving \$1,500-\$2,000 in the budget for emergencies. The arborist will donate one treatment for the Emerald Ash Bore. Vicky M. made a motion to approve spending \$2,500 from the tree budget for fall treatment for brown tail moth. Judy M. seconded the motion; the vote was unanimous.

Communications Committee:

- Lisa F. has asked Mike L. for information for signs regarding parking due to the Seawall Project, but has not received any information yet.

Finance Committee:

- Judy M. states that they have met twice and a summary was sent out.

Governance Committee:

- Judy M. states that they have not met.
- John S. states that he is concerned about file processing, and asked if there is a retention policy for governance communications.

Personnel Committee:

- Jeff W. states a meeting was held in Executive Session. He discussed the need to have an overseer planning session to structure staffing. He will make a recommendation of time and place.



Utility Committee:

- Judy M. states that a meeting was held on August 14th. Janae N. replaces Miles F. as Overseer member, and they now also need a community trustee. The committee will put out an announcement asking for those interested to submit to David C., which will be looked at in September, followed by a recommendation to John S.
- Enterococci levels have been subjected to a new level of testing and there has been some trouble getting it to pass, but the DEP recognizes this.
- The contract was signed for a new wastewater treatment building and Dirigo will be the supervisor. The project is to start in September and run 9 - 10 weeks. It must be done and online by January 1, 2021, but the DEP and EPA have made extensions possible past that date.

Safety Committee:

- Michael T. states that they have not met.
- Bill P. proposes to get all floats in before September 15 and is trying to work with the contractor to keep two of them (boat float and mooring puller) out as long as possible but it's ultimately the contractor's decision for safety. After Labor Day the lifeguard chair will be moved. Mike L. has requested a path to the dock stay open, contractor can close when unsafe.
- Judy M. makes a motion to close the beach by September 13 and all personal watercraft on North Shore and lower Ruggles Park will need to be removed by owners; if not removed they will be moved to Bluff Road; Jeffrey W. seconds; vote is unanimous.

Waterfront Safety Committee:

- Jeffrey W. states they had a meeting this week and will have a meeting in September to review the season.
- Jeffrey W. wants people to register their watercrafts and would like those who haven't paid, to please pay. 73 kayaks/paddleboards and 30 dinghies have been counted at the waterfront.

Town of Northport Issues:

- Vicky M. nothing to report.
- Wendy H. says the town only approved \$15,000 so there will be a \$10,000 shortfall for the 2020 budget.
- Judy M. suggests an ad hoc committee be developed to sit down with the selectman and get input on how we can engage and communicate better; Vicky M. will take the lead, Judy M., Beverly Crofoot and Janae N. will help.

Report of the President:

- John S. reviews the proposed 2020/2021 Overseers Meeting schedule. The proposed schedule was approved, with the exception of the September 13 meeting be moved to September 20, and the October 11 meeting be moved to October 18.
- John S. states that he will not be running for the office of the President at the conclusion of his three-year term, in August 2021.



- Committee Assignments – all committees were reviewed for members and adjusted - see page 5 for final list.

Village Agent Report:

- Bill P. asks for guidance regarding float timeline discussed earlier, approved.
- Bill P. had a pool of three lifeguards to cover the lifeguard and dock attendee roles, which was difficult. Michael B. has backed away from some hours and given them to Danny R., which has helped the budget.
- The police cruiser needs \$2,000 in repairs, as it is deemed unsafe to drive. Judy M. motion to approve \$2,000 for cruiser repair that comes out of this year's budget. Michael T. seconds; vote unanimous. Bill wants to do repairs after season.
- Judy M. asks about drainage project at office; Bill states that it was put on hold and now the contractor has other work.
- Judy M. asks about the park's contract for mowing with Basil, and the mowing of the public walkway on Maple Street, because it is not being mowed. Bill does not believe it is in the contract.
- Bill P. has vacation scheduled for after Labor Day through September 12th.

Finance Manager Report:

- Nina R. discussed the website and emails for NVC; a sitemap will be sent to Lisa to send to the Overseers for input.
- The filing in the office will be sorted.
- NR Bookkeeping Services will be taking over the bookkeeping from Brown and Kelly.

Community Comments:

- None.

Meeting Adjourned: Motion to end by Judy M.; Jeffrey W. seconds, vote unanimous.

The next Overseers Meeting is at 8 am on Sunday, September 20th

Meeting minutes submitted by Nina Richard.



2020-2021 Northport Village Corporation Committees *as of 08-16-20*

(Term end-dates for Committee Chairs and Utility Trustees are indicated)

Communications Committee

Lisa Fryer, Chair, Overseer (2022)
Janae Novotny, Overseer
Michael Tirrell, Overseer

Finance Committee

Judy Metcalf, Chair, Overseer (2021)
Wendy Huntoon, Treasurer
Steve Kazalionis
Frederic Lincoln

Governance Committee

Judy Metcalf, Chair, Overseer (2021)
Dan Webster, Community Representative

Infrastructure Committee

Mike Lannan, Chair, Overseer (2021)
Bill Cressey, Community Representative
Art Hall, Community Representative
Bill Haverty, Community Representative
John Lojek, Community Representative
Bill Paige, Village Agent
Mark Stelmack, Community Representative
Jeffrey Wilt, Overseer

Personnel Committee

Janae Novotny, Chair, Overseer (2023)
Wendy Huntoon, Treasurer
John Spritz, President
Michael Tirell, Overseer
Jeffrey Wilt, Overseer

Safety Committee

Michael Tirrell, Chair, Overseer (2023)
Jessica Cohen, Community Representative
Jim Coughlin, Community Representative
Gina Cressey, Community Representative

Town Liaison

Vicky Matthews, Overseer (2021)

Tree Committee

Lisa Fryer, Chair, Overseer (2022)
John Hoy, Community Representative
Joel Lipman, Community Representative
Joe Riley, Community Representative
Michael Tirrell, Overseer
Bette Woolsey, Community Representative
John Woolsey, Community Representative

Utilities Committee

David Crofoot, Chair
Judy Metcalf, Overseer (2021)
Janae Novotny, Overseer (2023)
Jeffrey Wilt, Overseer (2022)

Waterfront Safety Committee

Jeffrey Wilt, Chair, Overseer (2022)
Craig Brigham, Northport Yacht Club
Gordon Fuller, Community Representative
Bill Haverty, Northport Yacht Club
Mike Lannan, Overseer
Bill Paige, Village Agent



Beanie Einstein, NVC Clerk
Lisa Fryer, Overseer
Mary Hanrahan, Community Representative
Jim Huning, Community Representative
Harry Rosenblum, Community Representative
Jeffrey Wilt, Overseer