



DRAFT Minutes of the Meeting of the Northport Village Corporation Board of Overseers

9:00 am, March 29, 2020

Virtual – Zoom

Attendees

President: John Spritz

Treasurer: Steve Kazilionis

Village Agent: William Paige

Overseers in attendance

Vicky Matthews

Judy Metcalf

Jeffrey Wilt

David Crofoot

Mike Lannan

Others

Dan Webster

Carolyn

Ed Williams

Miles Frieden

John Hoy

Michael Tirrell

Diane

Lisa Fryer

Deanne Wolfire

Wendy Huntoon

Meeting called to order: 9:02 am

Approval of minutes: Jeff W. moved to approve the minutes from the march 15 meeting; Judy M. seconded the motion; Bill P. wants an edit made to reflect that he asked to coordinate with contractors regarding moving the floats, he does not want to be in charge of the project. Edit to be made. The vote was unanimous.

Report of the Treasurer:

- With meetings now virtual, request to email Overseers copies of the warrant for review and pay March warrants. Jeff W. made a motion, Judy M. seconded the motion. The vote was unanimous.
- February financials were emailed to Overseers today, nothing to report.
- Judy M. asked for clarification about funds that should be in the Tree Replacement account, Steve K. to investigate.
- March financials won't be available until after April 15th.
- Approximately \$9,537.69 has been received in donations to help mitigate the Brown tail moth infestation.
- The audit has been delayed and an extension has been filed for the PUC.
- Bond anticipation closed, the funds are available and being moved to reserves.
- Budgets need to be prepared by the July 1.

Infrastructure Committee:

- Nothing to report
- John S. makes a note that the agreement from Sabitini has been received and has been forwarded to Mike L., Steve K., and Bill P. for comments and thoughts. A few issues need to be resolved based on these comments and moving forward. One issue is no person has been assigned to regularly track progress on behalf of the Village.

Tree Committee:

- Lisa F. presented options for plantings of 84 linear feet for Merithew Square. She conferred with the Historical Society and Bob's family for input. Rockland Plants Unlimited presented a bid on the following options:
 - Greenery similar to what was there before, grows up to five feet, native, and low maintenance.
 - 1. Arbor Vitae – cost is approximately \$979 – \$2,100
 - 2. Miss Kim Lilacs – cost is approximately \$811 - \$2,000
 - 3. Combination of Lilacs and Hydrangeas – cost is approximately \$1,097 - \$2,300
 - Discussion began regarding options, growth sizes, time to grow.
 - Rockland Plants Unlimited is offering 25% off if made by April 1.
 - Historical Society has pledged \$1,000, Judy M. has given \$1,000. Further donations will be accepted.
 - Mike L. makes motion for option 3 (lilacs and hydrangeas); Judy M. seconded; the vote was unanimous.

Tree Warden:

- Vicky M. states that Tree Worx has been selected to treat the trees and trim cocoons, he will contact Vicky M. or Bill P. when starting.
- Question about trees in Merithew Square, they are locust pods, not brown tail moth.
- Bayside Arts will move forward on lighting and ensure that they will work with Bill P. regarding the electrical requirements.
 - Vicky M. makes a motion to give approval to improve and install lighting as proposed and confer with Bill P. to ensure it meets code; Judy M. seconded; vote was six in favor, Mike L. abstaining.
- Cleaner available for the Community Hall around May 1st discussed - \$50/hour, less than one day.

Communications:

- Nothing to report

Finance Committee:

- Nothing to report

Governance Committee:

- Judy M. wants to obtain recommendation from Overseers to present to public and open to comments.
- Discussions commence regarding issues upper part of Bayside Park on Rogers Lane; Mike L. suggests that it may not be possible to have the required meetings in a timely fashion and with an acceptable number of residents due to COVID-19.
- Judy M. makes a motion to move forward, if possible, to accept March 8th proposal with understanding there would be a minimum of two public meetings before July 4th with Overseers to weigh in; Vicky M. seconded; vote was five in favor, two against.
- Mike L. makes an amendment to move forward but not put in place until 2021; no second

Personnel Committee:

- Jeff W. - Nothing to report
- Scheduling April meeting this week

Utility Committee:

- David defers to Judy M.
- There has not been a meeting since the last one, treatment building bid to go out and is on track.
- Engaging and talking with community about billing and increase.

Safety Committee:

- Michael T. has received a candidate package for the police position, he will move forward with initial screening.
- Lifeguard position – no response yet
- Safety Day planning is on hold.

Waterfront Safety Committee:

- Jeff W. - Nothing to report

Town of Northport Issues:

- Vicky M. – Nothing to report

Report of the President:

- The President, John Spritz, discussed how to handle the COVID-19 pandemic within the community, have received resident concerns. A few options that the Overseers can take:
 - 1. As a part of Northport, support and follow the town’s announcement, “Based on CDC recommendations, if you have been traveling out of the State, out of the Country, are returning from your Winter home or are not feeling well, we urge you to self-quarantine for 14 days in your home. This is to flatten the curve, hopefully stop the spread of the virus and not exceed the capacity of our health care system, so that they can continue to help those in need. We have many older residents or residents with underlying medical conditions who would be more vulnerable to the virus. So please, stay home. The life you save could be your mom or dad, grandmie or grampa.”
 - 2. Take separate stance specific to Bayside.
 - Floor opened to discussion. Discussion regarding options, pros and cons of each, limitations and logistics.
 - Community was asked for input:
 - Wendy voiced concern for NVC employees
 - John Hoy asked about specifics for common (handrails, kayaks, etc.) areas and stated other communities handling may be a helpful model
 - Lisa F. to craft communication with three components:
 - Follow Maine CDC guidelines
 - Specific issues in Bayside
 - Parking and clearance for emergency vehicles
 - Bill P. discusses going into homes to install water meters, need to be safe and modify process if necessary.

- Jeffrey W. stated that the public is invited to all committee meetings.
- Overseers decide to add a meeting on April 19th, instead of waiting until May due to urgent nature of the issue.
- Pandemic Crisis Committee created with members Michael T., Mike L., Jeffrey W., Lisa F., and Bill P. Michael T. is chair.

Village Agent Report:

- Bill P. wants to clarify his statement earlier regarding having a Seawall pre-construction sit down to work with the people who won the bid to get the floats out of the way for construction. He does not want to be in charge of the entire project.
- Proceeding on opening the village for the summer.
- Placement of speed signs on hold due to the select board requesting more info on placement, but Town office is now closed, no meetings being held.
- Requests approval to proceed with gravel purchased last year to be used on Griffin Street.
- Everything else is on hold.
- He has received contractor paperwork from the tree company, Harley is in the process of completing.
- Vicky M. moves to have an additional \$1,040 from fundraising committee to have Ben Stevens clip trees in Auditorium Park; Lisa F. seconded; the vote was unanimous.
- Vicky M. to get contact info to Bill to contact for paperwork.

Office Manager:

- Nina R. spoke about making documents available to Overseers virtually; remote access given to Amy.

Vicky M. motions to have the President able to approve hall requests; Judy M. seconded; the vote was unanimous.

No comments from the Community

John S. would like Michael T. to issue a statement ASAP regarding COVID-19 policies. Michael T. will meet, get a consensus and put information out.

Meeting Adjourned: at 11:55 am. Motion by Jeffrey W.; seconded by Michael T.; the vote was unanimous.

The next Overseers Meeting is at 9 am on Sunday, April 19th.

Meeting minutes submitted by Nina Richard.