

**NORTHPORT VILLAGE CORPORATION
UTILITIES DEPARTMENT MINUTES**

December 7, 2007

Present: Chairman David Crofoot, Committee Members: Linda Houghton, Jane Strauss, Superintendent Dick McElhaney, and Office Manager Paul Bartels.

Chairman Crofoot called the meeting to order at 2:30 PM.

Minutes of the previous meeting were approved. (**Vote unanimous**)

Superintendent's Report

Sewer Department

October 2007 Effluent Monitoring Data

The department again ended the month of October without any violations of its discharge license.

Flow averaged 15,168 GPD in October compared to the YTD monthly average of 19,785 and the 2006 monthly average of 30,648 GPD.

Rainfall in October was 6.43 inches compared to the YTD average of 3.76 inches and the 2006 monthly average of 4.76 inches.

October TSS and BOD averaged 1lb/day (24 mg/l) and 4 lbs/day (76 mg/l).

November Snapshot

November flow was about 30,000 GPD and rainfall was 6.47 inches. The NVC will be in full compliance of its discharge license in November.

Maple Street Odor Complaint

Bill Paige has investigated the odor complaint between Main and Maple Streets and has discovered an apparent break in a sewer service line from a Main St dwelling that ties into an old sewer line that runs under the Metcalf's properties on Maple St. Hand digging behind/between the Metcalf and Smith cottages revealed a four foot section of pipe missing. There was also downstream obstruction of the line by root infiltration. Arrangements for Moore's Septic to rotoroot the line will be followed by a line repair.

Consent Agreement Interim Funding Report

The next interim funding report to the DEP is due at the end of December. The department will report on its plans to seek funding from the RD, SRF and local banks to replace sewer lines on Clinton Ave and North St as well as to highlight the sewer repair projects completed this fall to remediate I&I sources discovered in last spring's camera inspections.

Water Department

October

Water consumption in October averaged 16,651 GPD compared to 17,477 GPD in October of 2006. The average weekly chlorine residual in the drinking water was .06 ppm compared to the recommended level of less than .2 ppm. The lone monthly coliform test result was negative.

Vault Water Meter

The 4-inch water meter located at the Belfast vault was pulled and taken to the Bangor Water District for calibration on Friday, November 9, 2007. The meter tested ok and was reinstalled on the same day. The test results will be forwarded to the Belfast Water District per the Interlocal agreement which requires testing/calibration/reporting every two years.

Utility Applications

Three new water connections previously approved are still being worked on.

Old Business

Billing: Discussion about seasonal customers which do not pay their water bill at the end of the season and have a shut-off done. McElhaney and Bartels will review these accounts and determine the costs of reconnection.

Fifteen Lien Warning Letters were sent out on November 7th. Eight 30-Day Lien Notices will be sent out on December 11th.

New Business

A complaint about not having enough parts stockpiled for water and sewer projects was discussed. McElhaney will look into stocking commonly used parts.

Fern Barton, Contract Operator, requested that he be paid a week's vacation instead of taking the time off. Jane Strauss pointed out that it is up to the Village Overseers to set that type of policy. She motioned to put it on the Overseers agenda for their next meeting, seconded by Linda Houghton – Voted, All in Favor.

Financials

The \$9,635 in the General account has not yet been moved to the Sewer account. Crofoot will talk to Julian Sheffield about it.

Adjourn

Strauss motioned, Crofoot seconded to adjourn at 3:20 PM –Voted, All in Favor.