

NOTES
Overseers Meeting
November 8, 2015

Attendees:

President; Jo Huntoon
Treasurer; Steve Kazilionis
Village Agent; Bill E. Paige
Tree Warden; Jane Phillips
Village Clerk; Maureen Einstein
Office Manager; Paul Bartels

Overseers:

Dick Brockway
Judy Metcalf
Vicky Mathews
John Spritz
Paul Nyren

Visitors: Marge Brockway, Blair Einstein, Tim Samway, Bob Smith, Carla Paige, Bill/Gina Cressey, Anne Bartels, Greg Williams, Mike Lannan, Kathy Flynn, Tim Samway, Sharon Fischer

Meeting called to order at 9:00 a.m. by President Huntoon.

Minutes:

Dick Brockway pointed out that John Spritz was supposed to be elected not appointed as Chairman of the Overseers. The overseers agreed to change the draft minutes to reflect this word change.

After some discussion about the mechanism for addressing clarifications and corrections in draft minutes, Dick Brockway moved to accept the draft minutes for the October 9, 2015 meeting. Steve Flowers seconded. Voted: 4-1 in favor.

Meeting Procedures:

Jo Huntoon reviewed public meeting procedure. He reminded that only one person should be talking at one time and must be recognized by him with Paul's assistance.

Infrastructure Committee Report

Dick Brockway gave a brief overview of the work of the Infrastructure Committee. He circulated a presentation about Community Hall and The Sea Wall.

He said that Community Hall needed better security. He reported that the committee will be reviewing (1) combination/keyless access systems; (2) fire egress plans, including possibly another exit near the kitchen; and (3) rental/use policies and procedures.

A new roof is needed on the pump house in Merrithew Square.

As to Maple Street, he advised that the Infrastructure Committee recommends revisiting the October vote to move forward with the plans for Maple Street as presented by Dirigo Engineering. The committee is asking to redo the design so we can look at options. The cost for revising the plans was estimated to be \$3,500. Steve Kazilionis advised that there are no funds left in the current fiscal year budget to do this redesign.

Judy Metcalf moved that Dirigo be engaged to pursue another design for Maple Street, such expense not to exceed \$3,500 and not to be incurred or expended in the 2015 fiscal year, but rather to be incurred and expended in January 2016. Seconded by Flowers. VOTED: 5-0.

Village Agent:

Bill reported the following:

- The police cruiser has been stripped of its police hardware and is ready to sell. Steve Flowers said he will begin the process of selling it.
- The new storage building hit a minor snag with the old well. The grade will have to be brought up to the entrance with compacted gravel at a cost of \$1,500 but the project will still come in under the approved funds and within the contract time limits. Dick Brockway moved to have the earth work done for a cost of no more than \$1,500, seconded by Steve Flowers Voted: 5-0.
- The new swing set has arrived. Bill is in the process of finding somebody to install it. An excavator is needed to put up the poles.
- The piano has arrived and is in the Community Hall.
- Went with Jane about some tree issues. Will get insurance info from new arborist.

Tree Warden:

Jane Phillips reported that the new tree arborist seems to be good. He recommended taking down the tree overhanging wires on Griffin Street. The transition to a new tree warden continues to be a focus of the Overseers. Again, Jane was thanked for her 17 years of commitment.

Judy Metcalf moved to engage Nate Benner as the Village arborist and to have him remove the tree on Griffin Street pending an estimate and insurance certificate, seconded by Dick Brockway. VOTED: 5-0.

Communications:

Paul Nyren reported that the Northport Town Selectmen will be considering our proposal for the Kelly Cove bridge agreement at their next meeting.

The Town is going to pave the drainage ditch at George Street at the base of upper Maple Street behind the existing bank of mailboxes.

Bill Paige will be attending the meeting of the Selectmen on Monday evening to assure that he can assure any questions the Selectmen might have about the reasons for the Kelly Cove Bridge agreement and the past discussions and agreements with the engineers.

Bill clarified that the \$4,050 which will be expended as a part of the town's paving project on George Street. Bill had itemized and outlined the time expended by the sewer department associated with the project. He had demonstrated that the village had incurred expense and labor with a value of \$8,100. This work included labor associated with raising manhole covers up to grade with the new paving. Under the town's contract with the contractor, the contractor, not the village should have done this work. The Town has presented a bill to the contractor for the \$8,100 to be charged against the retained money in the contract. Through a negotiation process, the contractor accepted responsibility for half that amount. The remaining half will be an expenditure of the sewer department.

Finance:

Warrants were circulated for approval.

Steve reviewed the bids for the \$198,000 Infrastructure bond. Bar Harbor Bank came in with the lowest interest bid, setting the interest rate at 1.99%.

Safety:

Steve Flowers will be taking steps to sell the old cruiser and begin shopping for a new one.

Lifeguards – will make offer to two candidates; Ellie Damuck and Olivia Lovejoy. Judy Metcalf moved to offer Ellie Damuck and Olivia Lovejoy position of lifeguard pending their obtaining open water certification, seconded by Vicky Matthews – **Voted and approved 5-0.**

Utilities:

Judy reviewed the Bay Street project and pointed out that it was eligible for trenchless, pipe bursting technology. This should require less disruption to the street and the trees in the area and will eliminate the need to dig up the street. Therefore, the Bay Street project timing need not be linked to the Maple Street project after all.

The committee requested that the coupling of Bay Street with Maple Street Project be “decoupled”. Dick Brockway moved to have the Bay Street sewer project be independent of the Maple Street project, seconded by Steve Flowers – **Voted and approved. 5-0**

The Utilities committee approved the budgets that Dick McElhaney distributed on November 5th. Because those budgets had not been forwarded to the Overseers in time

for their review and approval, any vote on the approval of the 2016 budget will be taken at the next Overseers meeting in January.

New Business:

It was noted that in his absence, John Spritz had asked that the Overseers consider the formation of an ad hoc committee to address compliance with Right of Access Laws and volunteered to chair it. Vicky Matthews referred the Overseers to a document she had circulated called "Five Ways to avoid Violating the Open Meetings Act." Dick Brockway moved to have John Spritz form a committee to define rules of which the Overseers can follow for communicating without violating Maine's Right of Access Law, seconded by Steve Flowers – **Voted, 4 in favor 1 against, motion passed.**

Bill Cressey announced that the Basil Burwell Foundation had awarded Bayside Arts a \$1,000 grant for making improvements to the stage area of Community Hall. The organization is registered with the state and has been approved by the IRS as a self-declared 501(c)(3) corporation. That means that donations to Bayside Arts are deductible. Any changes to the Community Hall must be cleared with Bill Paige.

Visitor Comments:

Tim Samway asked if there were any time constraints for using the bond money for the projects. Steve responded that all borrowed funds must be expended on the project by November, 2017.

Tim also suggested that most municipal meetings do not take attendance of all visitors but do name any persons whom publicly comment and are recognized.

Other Business:

The Loan Documents were circulated and signed by the Overseers, and witnessed by Maureen Einstein, Village Clerk.

Executive Session: Voted to enter executive session at 11:10 AM.
Returned from executive session at 11:15 AM.

Next meeting will be 1/3/2016 @ 9:00 AM.

Motion to adjourned, 11:15 AM

Respectfully submitted by Paul Bartels.