

Northport Village Corporation

Minutes of Overseers' Meeting

August 18, 2013

Present: Huntoon, Metcalf, Flowers, O'Keefe, Brockway, Einstein, various visitors.

Absent: Wang, Houghton, Kazilionis.

Organizational meeting

President Huntoon called the meeting to order at 8:55 AM. The first order of business was the organizational meeting of the Overseers. All continuing overseers who were present agreed to keep their previous assignments. Steve Flowers agreed to serve as chair of the Safety Committee. Judy Metcalf observed that one additional overseer needed to be appointed to the Utility Committee in addition to herself and Denis Wang, who will be continuing. Ned Lightner agreed to serve as one of the at large members of the committee along with David Crofoot (Chair). Dick Brockway will be a consultant to the Committee. The appointment of a third overseers to the committee was deferred to the next meeting.

Bill Cressey was elected as temporary secretary to the meeting.

Dory Lloyd-Stills has agreed to take on the Library assignment, replacing Betty Wilson. Betty's long and hard work on behalf of the Library was acknowledged with gratitude.

Minutes

Two sets of minutes were approved.

Treasurer's Report

The Treasurer's report had been put in the Overseers' folders and an extra copy was in the room for visitors. Cressey observed that there were no serious deviations from budget and offered to answer any questions. He announced that the warrants that had been signed on August 13 were present on the table, along with backup documentation for every transaction in case any overseers wished to inspect the documentation. He reminded the Overseers that he was working on a three-year financial plan for capital expenses, and asked that if people knew of expenses that would be required in 2014-2016, people should contact him with the details.

It was noted that some replacement trees would be needed, and the expense would be in the range for capitalization.

Citizens Concerns

Bill Paige Jr. observed that there was a problem with the water shut-off valve behind Lovejoy's driveway. The overseers requested that he work up a plan of action for addressing this issue.

Dick Brockway, on behalf of Marge Brockway, presented a request to join two properties—Winterport and Eddington and re-locate the right of way between these two houses to another location on the Brockway property.

Metcalf moved that:

In exchange for a deed from the NVC, conveying title to this right of way, Brockways deed to NVC an easement for a right of way with identical dimensions in another location on their property. Seconded by Steve Flowers. Brockway would have to be recused from the vote, which would leave the Overseers with fewer than a quorum.

Motion tabled.

A visitor observed that it would be good if the walkways were marked. It was announced that the safety committee was discussing this.

Johanna Knott was recognized and presented the concerns of Beale Park residents concerning the proposal to install Jersey Barriers at the foot of Clinton Avenue. Metcalf said that although this idea had been mentioned in the surface runoff report in the Annual Meeting booklet, it had never been approved by the Overseers. She expressed the opinion that it was too expensive a solution for a small problem that could be addressed in a less expensive and less intrusive manner. Knott suggested that the loop consisting of North Avenue and Clinton Avenue might be made one way. Carolyn Zachary mentioned that utility trucks sometimes have trouble getting around the curve at the top of North Avenue and that this difficulty would be made worse by making the loop one way. It was observed that the one-way rule could be made seasonal or utility trucks could be granted an exception.

Judy Metcalf moved to make the loop one way (eastbound on North Avenue and westbound on Clinton Avenue). Seconded by Steve Flowers. Approved.

[SECRETARY'S NOTE: This is one of those items that needs to be printed up separately from the minutes and included in whatever instrument we come up with for keeping track of Ordinances, Policies, and other such matters.]

Knott also mentioned that although she has had four water shut-off valves under her cottage in the past, she can now only find two. Bill Paige Jr. will investigate.

John Woolsey requested permission for his contractor to close a portion of West Street temporarily twice between August 26 and October 15 for storage of the large beams used for foundation work.

Metcalf moved to approve the request subject to the condition that Woolsey provides 48 hours notice for each closing.

Honora Samway mentioned that some children are cutting across private property between houses where there is no Village right-of way. Others observed that people have installed items in the official Village rights of way that block access.

Metcalf agreed that we should be steadfast in assuring continued access to all Village property.

Kitty Stevens wanted to provide some information about a letter she had received from the Overseers about a perceived failure on her part to perform her work (mowing) up to standards. She mentioned that there had been 12” of rain in June and 6” in early July, and that her contract prevents her from mowing in the evening or on weekends. She assured the Overseers that she makes every effort to keep to standards, but that sometimes it is not possible when the rain stops right before the weekend. She also said that in the hotter months, she does sometimes leave the clippings in place because they can preserve the moisture on the lawns and prevent the grass from burning.

Metcalf said that we all recognize that Kitty is very conscientious, but that we do have to call it to her attention when residents tell us that standards have not been met.

Zachary mentioned that there had been some erosion at the foot of Clinton Avenue. Bob Smith agreed to pass this information along to Lee Houghton (surface runoff).

Knott asked if anything will be changed at the foot of Clinton, and expressed the opinion that “something needs to be done to make it look more like Bayside,” and asked if the local residents would be involved in the decision.

Metcalf said that a plan had been set in motion some time ago, and that, going forward, the Overseers envision the same cooperative process, involving the residents. She observed that it sound like Knott has some good ideas and urged her to be in touch with Denis Wang.

Committee Reports

Utilities

The Utility Committee met on Friday and recommends approval of a request by Scott Sebold and Kimber Clark, who have purchased the property across the street from the Golf Club, and want to change the location of their sewer connection.

Metcalf moved and Brockway seconded that: The application of Sebold and Clark dated August 13, 2013 be approved, subject to the condition that the building sewer line be replaced with PCV pipe at the owners' expense. Motion approved.

Centennial

On behalf of Denis Wang, Metcalf announced that the Centennial plans are proceeding apace, that the next meeting is on September 1 at 7:30 AM [sic!], and that additional participants are welcome. In particular the committee would welcome the participation of someone with experience scheduling children's activities and someone who could serve as publicity chairman.

Main Street Block Party

Judy Metcalf presented a request to close a segment of Main Street, from the Wright cottage to the corner of Broadway, to vehicular traffic for a block party from 5:30 to 7:30 on Saturday August 24. Someone noted that, of course, no alcoholic beverages would be served. Metcalf moved approval, O'Keefe seconded. Motion approved.

Parking Ordinance

A copy of the 2003 Ordinance was distributed to the Overseers in their folders. Judy Metcalf said that she had asked that the item be included on the agenda in order to assure that a review of the Ordinance would be on the Overseers' work schedule for the upcoming year. She noted that there are areas that people park where it is not appropriate, for example, in the street on Main Street. It was agreed that our police officer could put courtesy notices on peoples' windshields urging motorists to be considerate when parking in the Village. O'Keefe suggested that we ask the rental agents to tell clients that only a certain number of parking spaces is included in a rental. It was agreed that we need to assemble all ordinances and policies to assure that they are available in the office (Steve Kazilionis, in an email message, had suggested that we ask Paul to put them all in a three-ring binder). Bill Paige Jr. asked that we be sure to include all utilities ordinances, policies, and regulations.

Tree Replacement

Metcalf told the overseers that we will lose the tree on the corner of Broadway and Main that was struck by lightning this year. Jane Phillips has been researching a possible replacement with a mature tree (an Ash), at a cost of \$2,000. The new tree will be planted just below the existing one.

Executive Session

At 10:09, per motion of Judy Metcalf, the Overseers went into Executive Session. At 10:13, the Executive session ended.

Steve Flowers moved that President Huntoon be authorized to appoint a temporary replacement for any staff member who was unable to perform his or her duties. Seconded Judy Metcalf. Motion approved.

Per motion of Judy Metcalf, seconded by Maureen O'Keefe, the meeting was adjourned at 10:20.

Respectfully Submitted by Bill Cressey, Temporary Secretary.