

**MINUTES**  
**Overseers Meeting**  
**September 11, 2011**

**Present:**

President: Josiah Huntoon  
Village Agent: William H. Paige  
Village Clerk: Maureen Einstein  
Treasurer: Bill Cressey  
Tree Warden: Jane Phillips

Overseers: Marge Brockway  
Ned Lightner  
Denis Wang  
Lee Houghton  
Judy Metcalf  
Steve Kazilionis  
Maureen O'Keefe

Visitors: Blair Einstein, Dick Brockway, Jim Huning, Tim Samway, Carl & Shirley Rand, Judy Rohweder, Harry Rosenblum, Mr. & Mrs. Donald Webster, Peter Stewart.

**Meeting called to order** at 9:00 a.m. by President Huntoon.

**Moment of Silence:** Denis Wang moved to observe a moment of silence for the tenth anniversary of 9-11; all approved.

**Minutes:** Judy Metcalf moved to amend and approve the August 21, 2011 minutes as amended and as further amended to reflect that the Utilities Trustees at large will serve a one year term in accordance with the Utilities Ordinance, seconded by Denis Wang,  
**Voted all in favor.**

**Treasurer's Report:**

Bill Cressey distributed the monthly financial reports and answered questions. Bill explained a need to transfer \$10,000 from the general checking in anticipation of bond payments due now. This situation comes up every year because the Utility bills have not gone out yet, but there will be plenty of funds available in the water account when the utility payments start coming in. Judy Metcalf moved to approve the transfer of \$10,000 from General to Water, seconded by Steve Kazilionis, **Voted – all in favor.**

It was suggested that \$10,000 be taken out of the CDARS water reserve account and be placed in the water checking account so this could be avoided in the future. Bill Cressey said he will propose this to the Utility Committee.

**Village Agent:**

Bill Paige distributed a bid specification and an RFP newspaper ad for 2011 – 2012 snow plowing contract. Upon review Bill was told to be more specific about some of the street descriptions and add language for after storm cleanup then proceed with obtaining bids for the next Overseers meeting.

Bill looked into rodent control using outside traps to keep mice, etc from dying inside the building walls. He got a bid from a Orkin for \$250.00 plus a monthly fee. He did not think we should spend that much and suggested “snap traps” in the building to keep dead mice out of the walls. He was told to go ahead with that idea.

Judy Metcalf complimented Bill on a job well done with the preparation for hurricane Irene on the waterfront.

### **Visitors Concerns:**

Jane Phillips voiced a concern about construction noise in Bayview Park – Judy Rohweder also was concerned.

### **Safety**

Ned Lightner reported:

Michelle Nealey will be coming back next year as our lifeguard. Ned said that she has been doing an outstanding job and would like to give her a bonus to show our appreciation.

Ned spoke to Sal Demeo about the equipment in the police car and Sal wants it removed and is not interested in buying the car. Ned wants to defer the fate of the police car until after he has a safety committee meeting and the committee can make recommendations to the Overseers meeting.

Judy Metcalf moved to give Michelle Nealey a \$150 merit bonus, seconded by Denis Wang – **Voted, majority approved.**

### **Utility Committee:**

Judy Metcalf reported that everything is on track – sewer – water – outfall project.

### **Bay Street:**

Maureen O’Keefe thinks that even though the Town brought up the parking problem on Bay Street, she doesn’t think they’re ready to act on it. Steve Kazilionis thinks that we should be pro-active and come up with a solution ourselves before the Town decides to mandate something about it. Maureen will speak at the town meeting about how this is a two week a year problem that needs a solution which fits the relatively short time that there is an issue.

### **Walkway Maintenance:**

Steve Kazilionis said we could have part time casual labor for maintaining the walkways around the Village.

Steve Kazilionis moved to have Bill Paige hire Rob Sherman to repair the stairs at Auditorium Park, seconded by Denis Wang – **Voted all in favor.**

Lee Houghton proposed that the well at Merithew Park could be reopened and used as water back-up during off season. The Utilities Department will look into it.

### **Visitors Comments:**

Tim Samway voiced a job well done on the library renovations. Peter Stewart warned that copper has been stolen from underneath cottages on Shore Road (outside of Bayside). Peter cautioned that homeowners should be aware.

### **Communications**

Maureen O’Keefe will take our Bay Street recommendations to the Town meeting tomorrow. Judy Metcalf asked Maureen to request that the Town add the Village Zoning Ordinance to its web site.

### **Facilities**

Marge Brockway and Bill Paige said the \$1,600 estimate by R&R Building for the Dinghy Dock Gangway too high. Judy reminds us that we asked for the bid packet to be reissued. The Overseers now ask that the bid packet be reissued specifying materials. The Overseers want a bid for two gangplanks, boat float repairs and Bayview Park. Denis Wang volunteered to draw up specifications.

### **Safety**

Ned Lightner will have an organizational meeting for the Safety Committee directly following the Overseers meeting.

Shirley Rand reported that the property at the corner of Sea Street and George Street has a bush that blocks the view of cars coming out of Sea Street. Ned Lightner said he will talk to the owners, who have been cooperative in the past.

Judy Metcalf moved to enter executive session at 10:45 AM, seconded by Steve Kazilionis, **Voted and approved.**

President Huntoon resumed the regular meeting at 11:08 AM

Steve Kazilionis moved that the Bill Paige be retained as an independent consultant as follows: effective January 1, 2012 as follows:

The Village Agent will continue to work and be paid an average of 9 hours weekly, reporting these hours on his time card, executing the hands on aspects of the Village Agent position. These hours will be paid at his current hourly rate.

The consultant aspect of Bill Paige's services will be paid at a rate of \$200 weekly (\$10,400 annually) in consulting fees; this time need not be reported on a time card. As consultant, Bill Paige will use this time to develop written documentation of village infrastructure and village processes as directed by the President of the Overseers. This compensation will continue, at the discretion of the Overseers, provided the work defined by the President is completed satisfactorily.

**Voted and approved.**

Judy Metcalf moved to adjourn, seconded by Denis Wang, **Voted and approved**, approximately 11:20 AM.

Submitted by Paul E. Bartels