

**MINUTES**  
**Overseers Meeting**  
**January 18, 2009**

**Present:**

President: Josiah Huntoon  
Treasurer: Bill Cressey  
Village Agent: Bill Paige  
Office Manager: Paul Bartels  
Visitors: David Crofoot

Overseers: Maureen Stalla  
Ned Lightner  
Lee Houghton  
Judy Metcalf

**Meeting called to order** at 9:50 AM by President Huntoon.

**Minutes** – Judy Metcalf moved to accept the Minutes from the November 16, 2008 meeting, seconded by Ned Lightner – **Voted all in favor.**

**Treasurer Report**

The Warrants were circulated for approval.

Bill Cressey presented the monthly financial statements which were discussed and questions answered.

Bill Cressey reviewed some of the bookkeeping procedures that are being worked on.

Financial statements for December 2008 show an excess of Budgeted Funds. The Utilities Department would like to move these funds to the Sinking Fund for long term projects. Judy Metcalf moved that any portion of net income in excess after the audit be deposited into an interest bearing bank account, seconded by Ned Lightner, - **Voted all in favor.**

Financial Manager:

Cressey reported that she is in the process of making up work plan for financials.

She also spoke to our auditors and came up with a solution for one of their past recommendations. Judy Metcalf moved that Paul Bartels be Custodian of printing checks for Invoices and Payroll, seconded by Ned Lightner, - **Voted all in favor.**

Cressey also introduced the concept of Budget Holders. These people will be responsible for reviewing the budgets from month to month for their respective committee.

**Village Agent**

Bill Paige asked the Overseers about tree cleanup from trees owned by property owners. Should the Village pay for this? Judy Metcalf said that the property owner should pay, but not after the fact. Bill should tell Paul about these situations and Paul will get in touch with Maureen Stalla, Communications Chair, and she in turn will get in touch with the property owner and make them aware of what's going to happen.

Any trees in the right of way are our responsibility.

## **Visitors Concerns**

None Voiced

## **Communications**

Nothing to report

## **Facilities**

Nothing to report.

## **Finance**

Nothing to report.

## **Safety**

Nothing to report.

## **Surface Runoff**

Nothing to report.

## **Utilities**

Judy Metcalf reported:

The Interim Funding Report 11 to Repair and Improve the NVC Sewer Treatment System has been made.

The Water Department has sent questionnaires with their bills this January asking customers if they have a business operating from their location. This information is needed to be able to collect sales tax on services that operate a business.

Stimulus Loans may become available. Based on the current grant to loan ratio, 0% for 20 years with 50% grant, the Sewer Department could not afford to take advantage of this for the new Outfall Pipe project. In order to be eligible for this the project must be ready to go when funds are available. This means an expensive engineering study must be done ahead of time. It seems that the ratio is negotiable and will be followed up by Superintendent McElhaney. The deciding factor will be not to raise sewer fees.

## **Scholhamer Request**

Judy Metcalf moved that the Village reimburse Scholhamer with the stipulation that Scholhamer and Rosenblum confirm that the Village owns the property, seconded by Ned Lightner – **Voted all in favor.** Judy Metcalf will make up the documents for this agreement.

## **Warrant Expenses**

Yearly recurring expense warrant was circulated for signatures. Judy Metcalf moved to approve the yearly recurring expense warrant, seconded by Ned Lightner – **Voted all in favor.**

**At approximately 10:40 a.m. Judy Metcalf moved to enter executive session as noticed on the agenda, seconded by Ned Lightner – Voted all in favor.**

**Executive session ended at 10:35.**

**Resumption of Public meeting: 11:05 AM.**

Judy Metcalf moved to adjourn at 11:05 am – **Voted all in favor.**

## **Future Meetings**

February 8, 2009 at 9:00 AM.

Respectfully submitted by Paul E. Bartels